

FYI

McKinney-Vento Current List

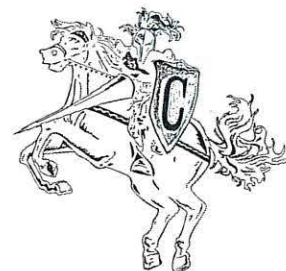
Count of Grade	District Of Residence			
Grade	Char	HK	RM	Grand Total
2			1	1
3			1	1
6	1	1	1	3
7	1			1
8		1		1
9			3	3
11		1		1
12		1	1	2
Grand Total	2	4	7	13



Chariho Regional School District
Office of the Director of Administration & Finance

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids. All of the Time.



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

OFFICE OF THE SUPERINTENDENT
AUG 02 2022

EDWARD DRAPER
Director of Administration & Finance

GAIL E. WILCOX
Asst. Director of Administration & Finance

To: Gina Picard
From: Ned Draper
Date: August 1, 2022
Subject: Chariho State Aid; final implemented for FY23

The Rhode Island Department of Education (RIDE) published final state education aid per RI Legislature action and Governor's signature.

This memo is a follow up to our budget deliberations and information provided to the School Committee in January of this calendar year.

Attached is revision to the annual town billing which reflects the state aid enacted on 6/27/2022 of this year. This billing does not change the local education aid appropriations and is consistent with Rhode Island General Laws (RIGL) 16-7-23 (d) and GASB 34. It is my expectation that the state aid revenue increase will be considered a material change to our budgeted revenue by our auditor.

The FY23 RIDE state aid is posted at:

<https://www.ride.ri.gov/FundingFinance/FundingSources/StateEducationAid.aspx> and attached for reference along with a breakout of proposed adjustments.

The billing method is to apportion revised payments into (10) additional monthly payments beginning September 1 per assigned state aid for each town:

- Charlestown, 10 payments of \$ 5,038.90
- Richmond, 10 payments of \$22,290.20
- Hopkinton, 10 payments of \$23,621.70

Thank you.

Title 16

Education

Chapter 7

Foundation Level School Support [See Title 16 Chapter 97 — The Rhode Island Board of Education Act]

R.I. Gen. Laws § 16-7-23

§ 16-7-23. Community requirements — Adequate minimum budget provision.

(a) The school committee's budget provisions of each community for current expenditures in each budget year shall provide for an amount from all sources sufficient to support the basic program and all other approved programs shared by the state. Each community shall contribute local funds to its school committee in an amount not less than its local contribution for schools in the previous fiscal year except to the extent permitted by §§ 16-7-23.1 and 16-7-23.2. Provided, that for the fiscal years 2010 and 2011 each community shall contribute to its school committee in an amount not less than ninety-five percent (95.0%) of its local contribution for schools for the fiscal year 2009. Calculation of the annual local contribution shall not include Medicaid revenues received by the municipality or district pursuant to chapter 8 of title 40. A community that has a decrease in enrollment may compute maintenance of effort on a per-pupil rather than on an aggregate basis when determining its local contribution; furthermore, a community that experiences a nonrecurring expenditure for its schools may deduct the nonrecurring expenditure in computing its maintenance of effort. The deduction of nonrecurring expenditures shall be with the approval of the commissioner. Provided, however, that notwithstanding any provision of this title to the contrary, debt service that is no longer carried on the books of any school district shall not be included in any school district's annual budget, nor shall nonrecurring debt service be included in maintenance of effort as set forth in this chapter, nor shall any nonrecurring debt service be included in the operating budget of any school district. For the purposes set forth above, nonrecurring capital lease payments shall be considered nonrecurring debt service. The courts of this state shall enforce this section by means of injunctive relief.

(b) Districts' annual maintenance expenditures must meet the requirements of subsection (b)(1), (b)(2), or (b)(3) of this section.

(1) A minimum of three percent (3%) of the operating budget shall be dedicated exclusively for maintenance expenditures as defined in § 16-7-36(7) provided that for FY 2019, that amount shall be one percent (1%), for FY 2020, that amount shall be one and one-half percent (1.5%), for FY 2021 that amount shall be two percent (2%), and for FY 2022 that amount shall be two and one-half percent (2.5%).

(2) A minimum of three percent (3%) of the replacement value shall be dedicated exclusively for maintenance expenditures as defined in § 16-7-36(7) provided that for FY 2019, that amount shall be one percent (1%), for FY 2020 that amount shall be one and one-half percent (1.5%), for FY 2021 that amount shall be two percent (2%), and for FY 2022 that amount shall be two and one-half percent (2.5%).

(3) A minimum of three dollars (\$3.00), subject to inflation, per square foot of building space shall be dedicated exclusively for maintenance expenditures as defined in § 16-7-36(7).

(c) The department of elementary and secondary education shall be responsible for establishing a reporting mechanism to ensure the intent of this section is being met. In the event that a district does not meet its minimum expenditure requirement in a given year, the state shall direct state housing aid paid pursuant to § 16-7-41 or § 16-105-5, in an amount equal to the shortfall, to a restricted fund created by the district and dedicated solely to meeting maintenance requirements.

(d) Whenever any state funds are appropriated for educational purposes, the funds shall be used for educational purposes only and all state funds appropriated for educational purposes must be used to supplement any and all money allocated by a city or town for educational purposes and, in no event, shall state funds be used to supplant, directly or indirectly, any money allocated by a city or town for educational purposes. All state funds shall be appropriated by the municipality to the school committee for educational purposes in the same fiscal year in which they are appropriated at the state level even if the municipality has already adopted a school budget. All state and local funds unexpended by the end of the fiscal year of appropriation shall remain a surplus of the school committee and shall not revert to the municipality. Any surplus of state or local funds appropriated for educational purposes shall not in any respect affect the requirement that each community contribute local funds in an amount not less than its local contribution for schools in the previous fiscal year, subject to subsection (a) of this section, and shall not in any event be deducted from the amount of the local appropriation required to meet the maintenance of effort provision in any given year.

History of Section.

P.L. 1960, ch. 27, § 10; P.L. 1994, ch. 70, art. 15, § 1; P.L. 1995, ch. 370, art. 18, § 2; P.L. 1996, ch. 100, art. 22, § 3; P.L. 1997, ch. 30, art. 31, § 2; P.L. 1998, ch. 31, art. 31, § 4; P.L. 2000, ch. 55, art. 13, § 2; P.L. 2001, ch. 77, art. 22, § 1; P.L. 2001, ch. 86, § 31; P.L. 2003, ch. 376, art. 9, § 1; P.L. 2006, ch. 246, art. 19, § 1; P.L. 2010, ch. 23, art. 13, § 2; P.L. 2010, ch. 124, § 1; P.L. 2010, ch. 125, § 1; P.L. 2012, ch. 241, art. 12, § 6; P.L. 2018, ch. 47, art. 9, § 1.

FY 2023 Revenue Calculations

Capital Reserve	-
General Fund	53,887,782.90
Debt Service **	816,564.36
Grand Total	54,704,347.26

Payment Schedules	Payment totals with Revised State Education Aid
-------------------	---

	Enrollment %	July	August	September-June	
Charlestown Share	24.79%	5%	5%	9%	New state aid \$1,341,690*
Capital Reserve	-	-	-	-	31030000-99998-998-98-9800-41210-9800-03 Member Town Cont Capital Char
General Fund	12,071,205.54	603,560.28	603,560.28	1,086,408.50	10000000-99998-998-98-9800-41210-9800-03 Town Appropriation Charlestown
General Fund Town State Aid*	1,291,300.00	64,565.00	64,565.00	121,255.90	10000000-99998-998-98-9800-43101-9800-07 Town Appropriation State Aid from Charlestown
Debt Service **	251,495.42	12,574.77	12,574.77	22,634.59	40040000-99998-998-98-9800-41210-9800-03 Debt Service Charlestown
Charlestown Total	13,614,000.96	680,700.05	680,700.05	1,230,298.99	13,664,389.96

	Enrollment %	July & Aug	August	September-June	
Richmond Share	37.85%	5%	5%	9%	New state aid \$5,414,854*
Capital Reserve	-	-	-	-	31030000-99998-998-98-9800-41210-9800-04 Member Town Cont Capital Rich
General Fund	15,206,155.91	760,307.80	760,307.80	1,368,554.03	10000000-99998-998-98-9800-41210-9800-04 Town Appropriation Richmond
General Fund Town State Aid*	5,192,232.00	259,611.60	259,611.60	489,591.08	10000000-99998-998-98-9800-43101-9800-08 Town Appropriation State Aid from Richmond
Debt Service **	283,127.88	14,156.39	14,156.39	25,481.51	40040000-99998-998-98-9800-41210-9800-04 Debt Service Richmond
Richmond Total	20,681,515.79	1,034,075.79	1,034,075.79	1,883,626.62	20,904,417.79

	Enrollment %	July & Aug	August	September-June	
Hopkinton Share	37.36%	5%	5%	9%	New state aid \$5,826,031*
Capital Reserve	-	-	-	-	31030000-99998-998-98-9800-41210-9800-05 Member Town Cont Capital Hopk
General Fund	14,536,472.46	726,823.62	726,823.62	1,308,282.52	10000000-99998-998-98-9800-41210-9800-05 Town Appropriation Hopkinton
General Fund Town State Aid*	5,590,417.00	279,520.85	279,520.85	526,759.23	10000000-99998-998-98-9800-43101-9800-09 Town Appropriation State Aid from Hopkinton
Debt Service **	281,941.06	14,097.05	14,097.05	25,374.70	40040000-99998-998-98-9800-41210-9800-05 Debt Service Hopkinton
Hopkinton Total	20,408,830.52	1,020,441.53	1,020,441.53	1,860,416.45	20,645,047.52

Grand Totals Payment Schedule	54,704,347.26	2,795,217.36	2,795,217.36	4,974,342.05	55,213,855.26	Total with revised state aid per 6/27/22 RI Budget
Revised RI Education Aid 6-27-22*					509,508.00	

** Debt Service is not calculated strictly by enrollment

Campus 2010: 1/3 for each Town

CAIA: Town will pay per enrollment percentage except no Town will pay more than 1/3 (checks will be sent to Richmond \$10,939.76 & Hopkinton \$9,752.94)

Deborah A. Nicotra, Treasurer
Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894

Chariho Regional School District

August 1, 2022

Irina Gorman, Treasurer
Town of Charlestown
4540 South County Trail
Charlestown, RI 02813

Dear Ms. Gorman:

On June 27th Governor Dan McKee signed the FY23 Rhode Island state budget which modified educational aid* to Charlestown from \$1,291,300 to \$1,341,689; a \$50,389 increase. We request a modification to the September 1 through June 30, 2023 payments as noted below.

This amount is payable using electronic transfer on the first business day each month as follows, beginning July 1, 2022.

	<u>July 1, 2022</u>	<u>August 1, 2022</u>	<u>September 1st, thru June 30, 2023</u>
Payments:	\$680,700.05	\$680,700.05	\$1,230,298.99

Sincerely,

Deborah A. Nicotra
Treasurer

*source: <https://www.ride.ri.gov/Portals/0/Uploads/Documents/Funding-and-Finance-Wise-Investments/Funding-Sources/State-Education-Aid-Funding-Formula/FY-23-Enacted-Aid-6-27-22.pdf?ver=2022-06-27-111602-240>

Deborah A. Nicotra, Treasurer
Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894

Chariho Regional School District

August 1, 2022

Laura Kenyon, Finance Director
Town of Richmond
5 Richmond Town House Road
Wyoming, RI 02898

Dear Ms. Kenyon:

On June 27th Governor Dan McKee signed the FY23 Rhode Island state budget which modified educational aid* to Richmond from \$5,192,232 to \$5,415,134; a \$222,902 increase. We request a modification to the September 1 through June 30, 2023 payments as noted below.

This amount is payable using electronic transfer on the first business day each month as follows, beginning July 1, 2022.

	<u>July 1, 2022</u>	<u>August 1, 2022</u>	<u>September 1st, thru June 30, 2023</u>
Payments:	\$1,034,075.80	\$1,034,075.80	\$1,883,626.62

Sincerely,

Deborah A. Nicotra
Treasurer

*source: <https://www.ride.ri.gov/Portals/0/Uploads/Documents/Funding-and-Finance-Wise-Investment/Funding-Sources/State-Education-Aid-Funding-Formula/FY-23-Enacted-Aid-6-27-22.pdf?ver=2022-06-27-111602-240>

Deborah A. Nicotra, Treasurer
Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894

Chariho Regional School District

August 1, 2022

Elizabeth Monty, Finance Director
Town of Hopkinton
PO Box 139
Hopkinton, RI 02833

Dear Ms. Monty:

On June 27th Governor Dan McKee signed the FY23 Rhode Island state budget which modified educational aid* to Hopkinton from \$5,590,417 to \$5,826,634; a \$236,217 increase. We request a modification to the September 1 through June 30, 2023 payments as noted below.

This amount is payable using electronic transfer on the first business day each month as follows, beginning July 1, 2022.

	<u>July 1, 2022</u>	<u>August 1, 2022</u>	<u>September 1st, thru June 30, 2023</u>
Payments:	\$1,020,441.55	\$1,020,441.55	\$1,860,416.45

Sincerely,

Deborah A. Nicotra
Treasurer

*source: <https://www.ride.ri.gov/Portals/0/Uploads/Documents/Funding-and-Finance-Wise-Investments/Funding-Sources/State-Education-Aid-Funding-Formula/FY-23-Enacted-Aid-6-27-22.pdf?ver=2022-06-27-111602-240>

FY 2023 Enacted Education Aid *

6/27/2022

	A	B	C	D	E	A+B+C+D+E=F	**	***	F+G+H=I
LEA	FY 2023 Formula Aid	Group Home Aid	High-Cost Special Ed. Categorical	Regional Transportation Categorical	PSOC Density Aid	FY 2023 Education Aid	Non-Public Transportation Offset	Multilingual Learner Categorical	FY 2023 Enacted Aid
BARRINGTON	\$8,549,881	\$0	\$90,554	\$0	\$0	\$8,640,435	\$184,032	\$4,139	\$8,828,606
BURRILLVILLE	\$14,202,416	\$0	\$169,227	\$0	\$0	\$14,371,643	\$37,784	\$691	\$14,410,118
CENTRAL FALLS	\$48,961,338	\$0	\$50,744	\$0	\$41,000	\$49,053,082	\$67,485	\$512,851	\$49,633,418
CHARIHO	\$0	\$0	\$8,094	\$2,127,908	\$0	\$2,136,002	\$269,625	\$1,385	\$2,407,012
CHARLESTOWN	\$1,341,690	\$0	\$0	\$0	\$0	\$1,341,690	\$0	\$0	\$1,341,690
COVENTRY	\$24,970,883	\$79,629	\$22,841	\$0	\$0	\$25,073,353	\$21,777	\$3,768	\$25,098,898
CRANSTON	\$70,899,984	\$0	\$286,687	\$0	\$0	\$71,186,671	\$809,197	\$159,080	\$72,154,948
CUMBERLAND	\$22,111,359	\$0	\$13,174	\$0	\$6,000	\$22,130,533	\$116,775	\$16,261	\$22,263,569
EAST GREENWICH	\$4,603,416	\$0	\$98,980	\$0	\$0	\$4,702,396	\$137,717	\$1,763	\$4,841,876
EAST PROVIDENCE	\$37,474,787	\$463,329	\$166,380	\$0	\$0	\$38,104,496	\$2,911	\$41,977	\$38,149,384
FOSTER	\$1,114,963	\$0	\$22,387	\$0	\$0	\$1,137,350	\$0	\$0	\$1,137,350
GLOCESTER	\$2,525,892	\$0	\$25,901	\$0	\$0	\$2,551,793	\$0	\$0	\$2,551,793
HOPKINTON	\$5,826,031	\$0	\$0	\$0	\$0	\$5,826,031	\$0	\$0	\$5,826,031
JAMESTOWN	\$303,378	\$0	\$88,284	\$0	\$0	\$391,662	\$0	\$0	\$391,662
JOHNSTON	\$20,222,498	\$0	\$282,703	\$0	\$0	\$20,505,201	\$179,181	\$35,744	\$20,720,126
LINCOLN	\$16,848,216	\$85,944	\$110,853	\$0	\$2,500	\$17,047,513	\$0	\$7,676	\$17,055,189
LITTLE COMPTON	\$448,877	\$0	\$0	\$0	\$0	\$448,877	\$0	\$0	\$448,877
MIDDLETOWN	\$8,437,018	\$0	\$26,284	\$0	\$0	\$8,463,302	\$0	\$13,085	\$8,476,387
NARRAGANSETT	\$2,263,400	\$0	\$7,829	\$0	\$0	\$2,271,229	\$0	\$49	\$2,271,278
NEW SHOREHAM	\$219,323	\$0	\$21,221	\$0	\$0	\$240,544	\$0	\$248	\$240,792
NEWPORT	\$15,485,382	\$133,708	\$14,019	\$0	\$0	\$15,633,109	\$0	\$65,843	\$15,698,952
NORTH KINGSTOWN	\$11,488,078	\$0	\$53,679	\$0	\$0	\$11,541,757	\$0	\$6,076	\$11,547,833
NORTH PROVIDENCE	\$27,396,780	\$127,813	\$452,064	\$0	\$14,500	\$27,991,157	\$177,416	\$55,274	\$28,223,847
NORTH SMITHFIELD	\$6,430,600	\$0	\$80,429	\$0	\$0	\$6,511,029	\$19,790	\$3,038	\$6,533,857
PAWTUCKET	\$98,315,617	\$92,961	\$26,853	\$0	\$19,500	\$98,454,931	\$216,277	\$473,999	\$99,145,207
PORTSMOUTH	\$3,182,031	\$473,573	\$98,526	\$0	\$0	\$3,754,130	\$17,886	\$229	\$3,772,245
PROVIDENCE	\$273,476,554	\$217,663	\$665,207	\$0	\$413,500	\$274,772,924	\$465,403	\$2,685,036	\$277,923,363
RICHMOND	\$5,414,854	\$0	\$0	\$0	\$0	\$5,414,854	\$0	\$0	\$5,414,854
SCITUATE	\$2,447,265	\$0	\$105,256	\$0	\$0	\$2,552,521	\$51,356	\$0	\$2,603,877

FY 2023 Enacted Education Aid *

6/27/2022

	A	B	C	D	E	A+B+C+D+E=F	**	***	F+G+H=I
LEA	FY 2023 Formula Aid	Group Home Aid	High-Cost Special Ed. Categorical	Regional Transportation Categorical	PSOC Density Aid	FY 2023 Education Aid	Non-Public Transportation Offset	Multilingual Learner Categorical	FY 2023 Enacted Aid
SMITHFIELD	\$7,203,808	\$0	\$11,593	\$0	\$0	\$7,215,401	\$63,775	\$2,259	\$7,281,435
SOUTH KINGSTOWN	\$4,756,321	\$121,823	\$123,652	\$0	\$0	\$5,001,796	\$137,189	\$1,338	\$5,140,323
TIVERTON	\$7,026,480	\$0	\$209,562	\$0	\$0	\$7,236,042	\$0	\$727	\$7,236,769
WARWICK	\$40,874,590	\$271,232	\$676,070	\$0	\$0	\$41,821,892	\$31,668	\$19,717	\$41,873,277
WEST WARWICK	\$32,061,919	\$0	\$0	\$0	\$0	\$32,061,919	\$36,597	\$24,569	\$32,123,085
WESTERLY	\$8,313,966	\$0	\$60,496	\$0	\$0	\$8,374,462	\$0	\$5,075	\$8,379,537
WOONSOCKET	\$72,118,992	\$0	\$91,913	\$0	\$23,500	\$72,234,405	\$37,083	\$257,329	\$72,528,817
BRISTOL-WARREN REGIONAL	\$11,768,674	\$106,028	\$93,510	\$1,638,537	\$0	\$13,606,749	\$395,152	\$6,417	\$14,008,318
BRISTOL	\$5,030,850								
WARREN	\$6,737,824								
EXETER-W. GREEN REGIONAL	\$4,498,794	\$113,304	\$179,859	\$1,421,151	\$0	\$6,213,108	\$0	\$546	\$6,213,654
EXETER	\$2,069,219								
WEST GREENWICH	\$2,429,575								
FOSTER-GLOC	\$5,307,321	\$0	\$47,977	\$605,521	\$0	\$5,960,819	\$0	\$364	\$5,961,183
FOSTER	\$1,758,566								
GLOCESTER	\$3,548,755								
Subtotal District Aid	\$928,893,376	\$2,287,007	\$4,482,808	\$5,793,117	\$520,500	\$941,976,808	\$3,476,076	\$4,406,553	\$949,859,437
ACHIEVEMENT FIRST	\$27,806,574	\$0	\$0	\$0	\$0	\$27,806,574	\$0	\$132,286	\$27,938,860
BEACON	\$3,850,125	\$0	\$0	\$0	\$0	\$3,850,125	\$0	\$2,447	\$3,852,572
BLACKSTONE ACADEMY	\$4,419,542	\$0	\$0	\$0	\$0	\$4,419,542	\$0	\$9,884	\$4,429,426
BLACKSTONE VALLEY PREP	\$23,042,044	\$0	\$2,230	\$0	\$0	\$23,044,274	\$0	\$80,128	\$23,124,402
CHARETTE	\$2,181,850	\$0	\$0	\$0	\$0	\$2,181,850	\$0	\$7,048	\$2,188,898
COMPASS	\$635,349	\$0	\$0	\$0	\$0	\$635,349	\$0	\$0	\$635,349
EXCEL ACADEMY	\$1,468,592	\$0	\$0	\$0	\$0	\$1,468,592	\$0	\$0	\$1,468,592
GREENE SCHOOL	\$1,537,999	\$0	\$0	\$0	\$0	\$1,537,999	\$0	\$1,776	\$1,539,775
HIGHLANDER	\$7,608,381	\$0	\$0	\$0	\$0	\$7,608,381	\$0	\$37,523	\$7,645,904
HOPE ACADEMY	\$3,846,449	\$0	\$0	\$0	\$0	\$3,846,449	\$0	\$16,868	\$3,863,317



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

OFFICE OF THE SUPERINTENDENT
JUL 22 2022

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: July 22, 2022
SUBJECT: Staff Update

Name	Position	Reason
Zachary Folsom	Welding Teacher (LOA) 1.0 FTE – CTC	Appointment effective 8/30/2022
Christopher Dabrowski	District Custodian, 2 nd Shift (3-11 p.m.), 8 hours per day, 5 days per week, 12 months currently assigned to CTC	Appointment effective 7/28/2022
MaryKate Stimpson	District School Psychologist – currently assigned to Ashaway/Hope Valley	Resignation effective 8/19/2022
Todd Kenney	Football, Assistant Coach – High School	Appointment effective 7/22/2022-6/30/2023
Logan Fitts	Football, Assistant Coach – High School	Appointment effective 7/22/2022-6/30/2023
Meghan Paquet	Girls Track, Head Coach – High School	Appointment effective 7/22/2022-6/30/2023
Jonathan Sayer	Girls Track, Assistant Coach – High School	Appointment effective 7/22/2022-6/30/2023
Sydni Ulricksen	Football/Soccer Cheerleading, Head Coach – High School	Appointment effective 7/22/2022-6/30/2023
James McMonigle	Technical Equipment Specialist – Middle School	Appointment effective 7/25/2022-6/30/2023
James McMonigle	Auditorium Technical Equipment Specialist – Middle School	Appointment effective 7/25/2022-6/30/2023

Chariho Regional School District Superintendent's Interview Report

Name: Zachary Folsom Date of Interview: 07/18/2022
Position: Welding Teacher (LOA) FTE: 1.0
Building: CharihoTech Starting Date: 08/30/2022

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 5

Years of Military Experience: 0

Years of Work Experience: 4.5

Currently Tenured in Another RI District: Yes

Decision:
Recommended ☒ Not Recommended ☐

Salary Step Placement Step 10 (\$77,755)

Master's Degree in Area Directly Related to
Posted Position No

Subject Matter Training Compensation Yes

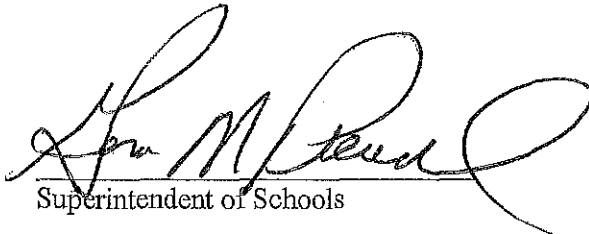
Have you been a member and contributed to the RI retirement system? Yes No

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. New Teacher Orientation (Aug. 25)
2. Professional Development (Aug. 31)
3. Orientation Day (Aug. 30)
4. 1:1 Initiative
5. Salary and Health Benefits
6. 10-day Rule (if applicable)


Superintendent of Schools

Kristen Merritt

From: Gerald Auth
Sent: Wednesday, June 15, 2022 8:39 AM
To: Kristen Merritt
Cc: Martha Dion; Andrea Spas; Thomas Spadoni
Subject: Welding Interview

Morning Kristen,

On Tuesday June 14, 2022 an interview was held for the Welding & Fabrication position at CHARIHotech. The interview team consisted of the following individuals:

Gerry Auth - admin
Andrea Spas - admin
Martha Dion – union, parent, teacher
Thomas Spadoni – Instructor

The committee would like to recommend **Zachary Folsom** for the position. I will deliver a packet with the interview materials this morning.

Thank you,
-Gerry

To Whom It May Concern,

I am a strong and highly qualified candidate for the position of the Welding and Fabrication LOA one year position. I have prided myself, over the past six years of teaching, on continuing to keep a passion and knowledge for the trades alive in the next generation of students. I possess the ability to get to know my students and help them better understand their own strengths and weaknesses as individuals.

Over the past six years I have held the role of Industrial Technology Teacher at West Warwick High School. This position has given me the opportunity to work amongst many subject area teachers including three in my own department who consistently bring different skill sets and ideas to the table. I strongly believe that working amongst a team of skilled professionals challenges me to consistently improve my teaching and is essential to keeping a successfully running program and classroom.

Being in West Warwick has also given me the chance to work with a very diverse group of students and learners. I have continually worked to both provide challenging lessons for students and to differentiate my instruction to meet the needs of students with IEPs and 504s. Working in such a diverse environment has given me the ability to adapt and modify lessons, allowing all students to finish the course with the knowledge needed to succeed in the industry.

The welding CTE position was first presented to me by Mr. Thomas Spadoni. Since this opening is a one year leave, I believe it would be a perfect opportunity for me to grow and learn as an educator as well as keep your successful program running strongly. I am looking at this opportunity as not only a way to expand my own knowledge, but a way to provide Chariho Tech with a viable instructor ensuring there is no lapse in quality instruction for students for the year.

Having worked closely in and out of a school setting with Mr. Spadoni for many years, I believe that we both have a similar interest in, not only continually expanding our own knowledge in the trades, but also sharing that knowledge with all students entering the demanding trade workforce. Mr. Spadoni has been an inspiring teacher and mentor to me throughout the years. I would hope to inspire his students with the same enthusiasm.

Overall, my goal would be to provide the same caliber of education to the Welding students as they are currently receiving, while bringing in my own ideas and teaching strengths. I would come into this position to educate, learn, work as part of a team, and ultimately keep a successful program running. I believe my experience and knowledge gained throughout the year would be a great asset to bring back to the community of West Warwick.

Zachary Folsom

Providence, Rhode Island 02893

Education

Rhode Island College

Providence, Rhode Island

Bachelor of Education

Major: Technology Education, **Minor:** Mathematics

GPA: 3.000

Graduated December 2016

Degree conferred December 2016

Transcript

(268KB)

Experience

West Warwick Public Schools

Grades 9-12 Tech Ed. Teacher

West Warwick, RI

Apr 2017 - Present

I am currently an Industrial Technology Teacher at West Warwick High School. I teach elective classes to students in grades 9-12. My current and past classes focus on wide variety of topics within the Industrial Tech world. I currently teach Introduction to Engineering Drawing. This class is a foundation class to any trades based class. It is designed to go over basic understanding of measurement and drafting. Many concepts are done out by hand and then those concepts are applied to the computer using CAD software.

After taking this class students can take CAD Level 1 in which I also teach. This class is meant to give students a chance to learn and develop deeper knowledge of the CAD software. Students will work on mechanical and architectural problems as well as be given the chance to complete some school based community projects.

I teach Wood Technology and Processes 1 and 2. These classes are designed to introduce students to a working wood shop. Principles of math, safety, blueprint reading and technical processes will be gone over and developed. Each day personal and class safety is addressed. Basic technical operations and real world applications of shop tools are gone through so that students can leave with a basic understanding of safe operation.

The last class I teach is Manufacturing and Processes. This class is designed to give students a brief look into some of the processes used in the manufacturing field. I mainly focus on metal aspects of manufacturing and the different fabrication skills and tools necessary. Students will learn to safely lay out sheet metal designs and take a 2D layout to create and develop a physical usable product.

Supervisor: Jessica Hassell (401-821-6596)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

The Lightship Group

Marine Laborer

North Kingstown, RI

May 2015 - Dec 2019

I currently hold a position as a Marine Laborer with The Lightship Group. We handle all aspects of marine fabrication and repair. We work on predominately large ships, such as Navy and Coast Guard Vessels. In my position I am responsible for mechanical and fabrication duties. I am responsible for

assembly and disassembly of many mechanical aspects of ships such as valves and bearings. I also help with fitting, welding and fabrication according to marine specs and blueprints. This job introduces me to a wide array of skills and tasks on a daily basis.

Supervisor: Tom Alexander (401-418-0799)

Experience Type: Other, Full-time

It is **OK** to contact this employer

West Warwick High School

Student Teacher

West Warwick Rhode Island

Sep 2016 - Dec 2016

Supervisor: George Patton (401-821-6596)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

PM Lawncare

Crew Leader and Laborer

Smithfield RI

Over the past two years I have been in charge of two crew members and maintaining the properties of our customers. I have been on and off with this company since 2004. I handle all aspects of lawn maintenance and construction. The construction side allows me to utilize mathematical skills in a real world application.

Supervisor: Patrick (401-949-4872)

Experience Type: Other, Part-time

It is **OK** to contact this employer

Outside Skills and Interests

Outside of school I have a number of interests and skills. Throughout my high school career I maintained the level of High Honors. I also hold the rank of Eagle Scout with the Boy Scouts of America. I am an avid percussionist and still enjoy playing and learning new music.

I enjoy to continue and learn within all trades to better myself as a craftsman and teacher.

Kristen Merritt

From: Seanna Dubuque
Sent: Friday, July 08, 2022 1:20 PM
To: Kristen Merritt
Cc: Jason Sullivan
Subject: custodian

Hi Kristen,

I would like to recommend Christopher Dabrowski for a second shift custodian position. I have interviewed him, and contacted his references. I will be dropping off to you letters of recommendation and a copy of his diploma this afternoon.

Talk to you soon.

Seanna

Currently assigned to CTC
3-11 pm starting 07/28/22

6/30/22

To Whom It May Concern,

As an individual with several years of work experience as a custodian/janitor, your posting for the 2nd shift Custodian position at Chariho Regional High School, my Alma Mater, piqued my interest to say the least. I believe my skills as an organizer and an experienced custodian coupled with my ingrained values of possessing a strong work ethic, dedication/loyalty to my employer, and my ability to work timely and effectively as a member of a team or individually to accomplish the task at hand will prove to be not only highly appreciated but vital to the success of the organization as a whole. I look forward to your response regarding my current application for employment, and I look forward to demonstrating to you the hard working and treasured member of your team that I know I can be.

Warmest Regards,
Christopher Dabrowski

Westerly, RI 02891

Christopher Andrew Dabrowski

Westerly

Education

Chariho Regional High School

Wood River Junction, Rhode Island

GPA: 2.500

Attended August 1992 to June 1996

Degree conferred June 1996

Experience

The Pleasant View Inn

May 2011 - Jul 2011

Dishwasher

Westerly, RI

Responsible for maintaining the cleanliness of my designated work station along with the entirety of the kitchen in a fast paced work environment

- Cleaned equipment and machines alike
- Provided warm and friendly customer service to guests

Reason for leaving: Left to become full time care giver for elderly parents.

Supervisor: Bill Beaty ((401) 348-8200)

Experience Type: Other, Summer

It is **OK** to contact this employer

Belmont Market

Oct 2009 - May 2011

Wholesale Delivery Driver

Wakefield, RI

Responsible for picking orders and preparing said orders for transportation

- Transported fresh produce from wholesale department to various local restaurants on a daily basis
- Worked as a member of a team to ensure orders and deliveries were completed on time and in a timely manner

Reason for leaving: Relocated from Wakefield to Westerly to move in with elderly parents

Supervisor: Can't Remember ((401) 783-4656)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Friendly's Restaurant

Jul 2008 - Dec 2009

Custodian/Dishwasher

Westerly, RI

Performed various janitorial duties such as: cleaning fryers, grills, mopping, sweeping, cleaning restrooms, etc.

- Assisted dishwashers in cleaning dishware and silverware during high peak times in restaurant
- Maintained cleanliness of the entire restaurant
- Worked as a team member in a fast paced work environment

Reason for leaving: Change of management
Supervisor: Can't Remember (No longer in business)
Experience Type: Other, Full-time
It is **OK** to contact this employer

Dylan's Restaurant & Bar

Jan 2008 - Jul 2008

Dishwasher

Westerly, RI

- Worked as a dishwasher in a fast paced restaurant
- Worked as a member of a team to complete various tasks in a timely manner
- Responsible for maintaining the cleanliness of my designated work station
- Provided warm and friendly customer service to guests

Reason for leaving: Was sick and unable to work for a prolonged period of time
Supervisor: No longer in business (No longer in business)
Experience Type: Other, Full-time
It is **OK** to contact this employer

Ciro's Pizza

Jul 2006 - Jan 2008

Pizza Maker/Prep Cook/Custodian/Server

Groton, CT

- Responsible for making pizza dough along with prepping various other food in anticipation for busy lunch and/or dinner shifts
- Provided warm and friendly customer service to patrons
- Cooked pizzas in a fast paced restaurant environment
- Operated register and completed cash and debit/credit card transactions
- Worked as server when short staff to ensure exceptional service to patrons

Reason for leaving: Business went under
Supervisor: No longer in business (No longer in business)
Experience Type: Other, Full-time
It is **OK** to contact this employer

Kristen Merritt

To: Gina Picard
Subject: RE: Resignation

From: MaryKate Stimpson <MaryKate.Stimpson@chariho.k12.ri.us>

Date: Tuesday, July 19, 2022 at 2:30 PM

To: Gina Picard <Gina.Picard@chariho.k12.ri.us>

Subject: Resignation

Dear Mrs. Picard,

I want to start off by saying this is the hardest email I have had to write thus far in my professional career. Over the past two years I have grown so much professionally and personally due to the amazing staff and students that are part of the Chariho community. I have had amazing experiences with both of my principals, colleagues like Lisa and Angela, and the fabulous special education team of Mary and Jen. Unfortunately though I am giving you my official resignation. It is not due to anything in the Chariho community but more that my life path is changing and unfortunately I have to adapt with it. My family needs more of my support and I need to step up and support them at this time. I know that meetings need to be filled by a school psychologist this summer and I am more than willing to take them if that is ok with you. Therefore I am willing to allow my resignation to be official as of 8/19/22 in order to support everyone. I am willing to help in anyway I can. I am in the process of creating binders for both schools with end of year data, notes, important information, contact information etc. for whoever takes my position next in order to support in a smooth transition. I am going to clean out my offices this Friday 7/22/22, I will be leaving all materials Chariho purchased and also my lap top and badge. If I need to do anything else please let me know. As I stated before this is extremely difficult for me. I feel like I cultivated and was part of a great community and I am heart broken to be moving on. I want to personally thank you and Mike for all of your support around mental health and making it an important part of the Chariho community.

Thank you for your time.

Sincerely,

MaryKate Stimpson
School Psychologist
Charlho Public School District

Kristen Merritt

To: Andrea Spas
Subject: RE: Coaching Candidates

From: Andrea Spas
Sent: Wednesday, July 20, 2022 8:51 AM
To: Kristen Merritt
Cc: Gina Picard; Justin Cahoone; Gerald Auth; Michael Shiels
Subject: Coaching Candidates

We have conducted interviews for the below coaching positions and would like to move the following names forward in the process. Justin has conducted reference checks, he will be reaching out to them to let them know they are moving forward in the process. Kristen, please let us know of next steps after that.

Please move the following candidates forward:

Assistant Football Coach:

- Todd Kenney
- Logan Fitts

Girls Track Head Coach:

- Meghan Paquet

Girls Track Assistant Coach:

- Jon Sayer

Football & Soccer Cheerleading Head Coach

- Sydni Ulricksen

Andrea J. Spas

Principal

Chariho Regional High School

(401) 364-7778

Andrea.Spas@Chariho.k12.ri.us

Set Goals. Work Hard. Have Fun.

Dear Human Resources,

As a driven and accomplished coach with 13 years of experience, it is with great interest that I submit the enclosed resume for your review in response to your search for a Head Football Coach. My background and passion for this sport positions me to significantly impact your school's team in this role. From analyzing opponents to running practice exercises and cultivating a supportive team atmosphere, I have proven my ability to coach and lead teams. Furthermore, I am committed to promoting a team environment of respect, attentiveness, participation, and discipline while helping players learn valuable lessons and skills—personally and physically. My perseverance, leadership skills, and positive attitude have enabled teams to continually achieve success both on and off the field, and I am prepared to offer this same guidance and leadership to your students.

Sincerely,

Todd Kenney

CONTACT PHONE:

EMAIL:

Todd M Kenney

Rockville, Rhode Island 02873

Education

University of Rhode Island

Kingston, Rhode Island

Bachelor of Science

Major: Animal Science, **Minor:** Education

Attended September 2000 to May 2004

Degree conferred May 2004

State University of New York at Cobleskill

Cobleskill, New York

Associate of Applied Science

Major: Animal Science

Attended September 1996 to December 1999

Degree conferred December 1999

Experience

Chariho Regional School District

Sep 2005 - Present

Assistant Football Coach

wood River Junction

Volunteer Assistant 2005-2008

Paid Assistant 2008-current

Supervisor: Mike Sheils ((401) 364-7778)

Experience Type: Public School, After school/Evening

It is **OK** to contact this employer

Chariho Regional School District

Sep 2004 - Present

Substitute Teacher

wood River Junction

Supervisor: Human Resources (401364260)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

To whom it may concern,

This is in response to the Assistant Football Coach position that appeared on School Spring.

I have coached at the youth football level for 3 years with the Chariho Cowboys, including at the Varsity level. I have added some of the previous coaches I've coached under in my references.

I also have experience playing football for 8 years, including 4 at Chariho High School from 2014-18.

With this experience I believe I have the skills to coach at the next level and would appreciate the opportunity to continue my coaching career at Chariho High School. I have a flexible schedule to meet the requirements for this position.

I look forward to hearing from you at your earliest convenience to discuss this position further and answer any questions you may have. You may reach me at _____ or email me at _____

Thank you,
Logan Fitts

Logan Fitts

Richmond, Rhode Island 02898

Education

Chariho High School

Wood River Junction, Rhode Island

Attended September 2014 to June 2018

Degree conferred June 2018

Experience

Chariho Cowboys coach

3 years youth football coaching experience

Football

Chariho Chargers football alumni from 2014-18

June 21, 2022
Ms. Kristen Merritt
455A Switch Road
Wood River Junction, Rhode Island 02894

To Whom It May Concern,

I am writing to express my interest in the Chariho High School Girls Track head coaching position. I first learned of this position opening from Coach Haberek, whom I've had the pleasure of knowing since I myself was a high school athlete. As a current high school assistant track coach at Exeter-West Greenwich, I've seen firsthand the success that Chariho has enjoyed in distance running and can think of no better program to continue my coaching career.

From a young age running quickly became a passion of mine that has continued to this day. As a former high school and college cross country athlete, my experiences have lead me to a fuller understanding and appreciation of running at all levels of competition. This same passion and a desire to watch others grow within the sport is what drove me to begin my coaching career at Exeter-West Greenwich. As I look to grow as a coach and mentor to younger runners, it's difficult to ignore that the illustrious running history at Chariho is overwhelming in favor of the boys. I see this as an opportunity to provide consistency on the girls' side and to grow their success. In this way, I envision a girls' program that is encouraging to girls of all abilities to find their passion for running as I did and grow that passion into winning.

I have a strong foundation in distance coaching philosophy and training methods and understand the needs of high school athletes - specifically female athletes. Having a growth mindset, a strong sense of dedication and discipline, and teamwork are all paramount to success in track and field and they are all qualities that I hope to instill in each athlete I coach. To me, an athlete doesn't exist in a vacuum and neither does a coach. Being invested in my athletes' athletic success, but also their academic and personal wellbeing is essential.

I feel as though I would be a perfect fit for the position as I possess a positive, hard working attitude helping to create an environment supportive of all athletes' growth and achievement. I would appreciate the chance to meet for an interview and speak further about this opportunity and can be contacted by email,
or phone, Thank you for your consideration.

Sincerely,
Meghan Paquet

Meghan Paquet

East Greenwich, Rhode Island 02818

Education

Rhode Island College

Providence, Rhode Island

Bachelor of Arts

Major: Elementary Education/Special Education

GPA: 3.800

Attended September 2013 to December 2016

Degree conferred December 2016

Transcript

(89KB)

Experience

Washington Oak Elementary School

Dec 2016 - May 2017

5th grade regular ed long term substitute

Coventry, RI

5th grade regular educator teaching english language arts and social studies for 5 months. Implemented Journeys curriculum. Conducted parent teacher conferences as well as constructed progress reports and report cards. Attended staff faculty meets, CPT meetings, IEP meetings, and data meetings. Administered PARCC testing and STAR reading testing.

Reason for leaving: Teacher came back after her time off.

Supervisor: Christine Mandese (401-397-1976)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

George J. Peters Elementary School

Sep 2016 - Dec 2016

Special Education Student Teacher

Cranston, RI

Supervisor: Sharon Marcello (401-270-8199)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Metcalf Elementary

Jan 2016 - May 2016

Student Teacher

Exeter-West Greenwich, Rhode Island, United States

At Metcalf Elementary I completed a semester of student teaching in a third grade general education classroom. This experience has helped me grow as an educator in the various aspects of teaching which include classroom management, lesson planning, collaborating with faculty members, etc. This experience has also allowed me to gain comfort and confidence in my teaching style.

Supervisor: Laurie Gross (401-397-3375)

Experience Type: Student Teaching, Full-time

To Whom It May Concern:

As someone who has dedicated more than half of their life to the sport of cheerleading, I was thrilled to see this opening for a football cheerleading coach at Chariho High School. I am a lifelong resident of Bradford, a graduate of Westerly High School, and have been seeking the opportunity to coach at the high school level for several years now. While there have been openings in the state, there have been none close enough to home to truly feel like I am giving back to my community.

Since graduating from Westerly High School in 2015, I have been the head coach of the micro cheerleading team (third and fourth grade) at the Westerly Pee Wee Football Field. In my time there, the children that I have coached have placed first in our conference competition for the last three consecutive seasons. Leading up to the first championship win in 2018, they placed 4th, 3rd, and 2nd.

At the youth level, I have been responsible for parent communication, practice planning, safety and risk management, routine design, registration set-up and processing, as well as various other administrative tasks. I am eager for the opportunity to expand, and challenge, the skills and knowledge I've gained at the youth level by coaching a team at the varsity level.

If given the chance to become the cheerleading coach at Chariho High School, I would hope to instill the same commitment, dedication, and drive in those athletes as I do in my youth athletes even though there is no competition waiting for the high school team at the end of the season. I began coaching because I find incredible joy in watching my teams fall in love with the same sport the same way I did, and I would cherish the opportunity to make sure that high school athletes do not lose that love.

Thank you,
Sydni Ulricksen

Sydni Ulricksen

Bradford, Rhode Island 02808

Education

University of Rhode Island

Kingston, Rhode Island

Bachelor of Science

Major: Human Development and Family Science (Health and Aging Services), **Minor:** Psychology

Graduated, dates not provided

Community College of Rhode Island

Warwick, Rhode Island

Associate of Arts

Major: General Studies

Graduated, dates not provided

Westerly High School

Westerly, Rhode Island

Graduated, dates not provided

Experience

Child and Family

Jan 2022 - Present

Case Manager

Providence, RI

Case management in the Aging Well department. Primarily working with older adults in assisted living facilities.

Reason for leaving: Will not be leaving this position.

Supervisor: Jennifer Allen (407-780-2248)

Experience Type: Other, Full-time

Please **do not** contact this employer

The Fogarty Center

Aug 2020 - Present

HBTS Home Based Worker

West Kingston, RI

Home and community based therapeutic support for child with behavioral challenges and disorders.

Reason for leaving: Will not be leaving position, part-time at 7.5 hours/week.

Supervisor: Melissa Linicus (401-789-4614)

Experience Type: Other, Part-time

Please **do not** contact this employer

Westerly Pee Wee Football

Jun 2015 - Present

Head Micro Cheerleading Coach, Co-Director



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time

OFFICE OF THE SUPERINTENDENT
JUL 29 2022



KRISTEN MERRITT
Human Resources Administrator

LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

TO: Gina Picard

FROM: Kristen Merritt

DATE: July 28, 2022

SUBJECT: Staff Update

Name	Position	Reason
Jodi Brock	Assistant Director of Administration & Finance – District	Appointment effective 9/1/2022
Jacqueline Lawler	Math Teacher – High School	Appointment effective 8/30/2022
Shannon Collet	District Special Education Resource Teacher – currently assigned to Middle School	Appointment effective 8/30/2022
Samantha Possemato	District Special Education Resource Teacher – currently assigned to Middle School	Appointment effective 8/30/2022
Sofia Galli	District Teacher Assistant, 3 hours per day, 5 days per week, 10 months - currently assigned to Hope Valley	Appointment effective 8/30/2022
Kyle Rumowicz	District Computer Technician	Resignation effective 8/12/2022
Marybeth Caldarone	District Speech Language Pathologist – currently assigned to Middle School	Retirement effective 8/19/2022
Kevin Dorgan	Boys Soccer, Assistant Coach – Middle School	Resignation effective 7/22/2022
Kevin Dorgan	Boys Soccer, Head Coach – Middle School	Appointment effective 7/28/2022-6/30/2023
Ryan Noonan	Girls Basketball, Assistant Coach – High School	Appointment effective 7/28/2022-6/30/2023



LINDA D. LYALL
School Committee Chairperson

Chariho Regional School District Office of the Superintendent

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids. All of the Time.



GINA M. PICARD
Superintendent of Schools

MICHAEL COMELLA, Ed.D.
Assistant Superintendent of Schools

July 29, 2022

Jodi Brock

Narragansett, RI 02882

Dear Jodi,

Your appointment as Assistant Director of Administration and Finance of the Chariho Regional School District has been approved from September 1, 2022 through June 30, 2024. On March 1st of the year in which your appointment is scheduled to expire, the term shall automatically be extended for two years if either party does not notify the other in writing by said March 1st of its intent to allow the term to expire at the end of the current term. Your salary for 2022-2023, which is based on an index of .9 of the top step of the teachers' collective bargaining agreement, is to be determined and will be pro-rated to reflect your start date. You have the ability to increase your index to .95 of the top step of the teachers' collective bargaining agreement upon completion of your certification. In the event an administrator moves to a different administrative position within the District, the salary of an administrator shall not be reduced but shall remain the same until such time as it would reach the new index. When recalculation to the index occurs, the salary of an administrator will not be reduced. In the event that the School Committee chooses to allow your contract to expire for reasons other than performance, you shall have the right to displace the least senior administrator, in a position for which you are qualified and/or certified, upon consultation with the School Committee and an administrative position is determined. The Superintendent retains the right to recommend a one-year contract when performance issues exist. In the event that the Administrator does not complete the contractual work year, salary and benefits will be prorated and must be reimbursed/payroll deducted if the Administrator is paid in advance for time not worked.

In addition, the following conditions will apply during your term of employment (pro-rated to reflect your start date):

Work Year:

Category 1 administrators shall work 210 days per year. Category 2 administrators shall work 219 days per year. Category 3 administrators shall work 224 days per year. Said work days exclude legal holidays; vacation is to be taken upon approval of the Superintendent.

Paid Time Off:

All administrators shall be entitled to 4.25 days of Paid Time Off per quarter, with unlimited total accumulation. Upon retirement, you will be able to sell back to the District 1 day for every 3 days of the first 75 accumulated and 1 day for every 10 days above the first 75 accumulated. You must have worked for the District for at least 10 years to be eligible for this benefit. If you retire prior to working for the District for 10 years, you may sell back up to 30 days. You may sell back up to five (5) PTO days upon termination of employment, unless terminated for performance, so long as you have ten (10) or more years of experience in Chariho and are not eligible to retire. Additional time off with or without pay, for personal reasons, may be granted by the Superintendent.

The Chariho Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, genetic information, national origin, color, political affiliation, veteran status, sexual orientation, gender identity or expression, or disability in accordance with applicable law.

Professional Development:

All administrators shall be entitled to \$2,000 for position-related professional development activities, as approved by the Superintendent. In addition, one professional organization membership and one professional subscription shall be provided, as approved by the Superintendent.

Retirement and Workers' Compensation Insurance:

All administrators are eligible for retirement provisions in accord with the Employees' Retirement System or Teachers' Retirement Act, including provisions in 88 H 843, Sub A, Article II, as applicable; Social Security benefits in accord with FICA provisions; and Workers' Compensation Insurance.

Life and Disability Insurance:

All administrators shall receive an individual group term life insurance plan, with accidental death and dismemberment benefits, in the amount of \$100,000 to age 70. A long-term disability insurance plan shall be provided to all administrators. Upon retirement, administrators may purchase the group plan for life insurance at personal expense to age 70. Payments by a retired administrator must be made to the District before the first of each month, or in a lump sum, or the individual will be dropped from the plan for that year.

Performance-based Compensation:

The School Committee will annually allocate funds no less than the amount formerly allocated to longevity payments for the purpose of recognizing excellent performance.

Paid Time-Off Sell Back Option:

The Paid Time-Off Sell Back Option is available after five (5) years of service as an administrator. At the request of the administrator, every five (5) years administrators will be allowed to sell back up to five (5) days of accumulated Paid Time-Off/accumulated sick time.

Health and Dental Insurance:

All administrators shall receive health and dental insurance equal to provisions identified in the teachers' collective bargaining agreement.

Early Retirement Benefit:

Any administrator whose age and years of service total at least 75, who has been employed for the District for at least 20 years, and who is eligible to collect retirement benefits under the Employees' Retirement System of RI, may receive the following benefits under the following conditions:

- ✓ Said administrator must notify the Superintendent of the intention to retire before January 1st of the school year preceding the last full year of service.
- ✓ Said administrator applying for the early retirement incentive plans to complete the entire school year prior to retirement.

The early retirement incentive shall be calculated in the following manner: 70 minus age at time of planned retirement times \$350. The total amount to which the administrator is eligible shall be taken in his/her last year of service as salary or in a lump sum payment upon retirement. In the event of the death of an administrator who has not received payment, his/her beneficiary shall receive the balance of the amount due. Administrators shall designate a beneficiary when notifying the Superintendent that he/she shall be retiring under the provisions of this agreement.

In addition to the above and/or retirement in accord with the Employees' Retirement System or Teachers' Retirement Act (88 H 843, Sub A, Article II), as applicable, those administrators who retire within the first 3 years of their eligibility to collect retirement under the State Retirement System will be covered by the following co-payment plan:

- ✓ The School Committee will pay a maximum of \$1,700 each year toward Chariho's group plan for family coverage until age 65 or \$750 each year toward the Chariho's group plan for individual coverage until age 65.

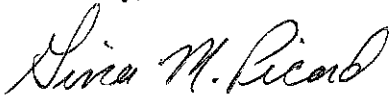
Incapacity to Serve:

Should an administrator be unable to perform his/her duties by reason of extended illness, accident, or other cause beyond his/her control, for a period of more than 60 days beyond expiration of accumulated sick leave during any school year, the School Committee may, at its discretion, make an appropriate deduction from the salary stipend, and if such disability continues for more than 180 days, or if the nature of said disability is such as to make the performance of duties impossible, the School Committee may, at its option, terminate the administrator.

Just Cause:

Except as otherwise stated herein, no administrator shall be disciplined, reprimanded, reduced in rank or compensation, terminated or deprived of any advantage without just cause. Just cause includes, but is not limited to (1) engagement in behavior which may cause harm or a safety risk to students, parents, community members, and/or staff members, (2) engagement in unprofessional behavior with students, parents, community members, and/or staff members, (3) performance that is less than proficient, (4) violation of policy(s) or directive(s), and (5) displacement due to the non-renewal of a senior administrators' contract for reasons other than performance.

Sincerely,



Gina M. Picard
Superintendent of Schools

Definitions:

Category 1 Administrators: Principals, Assistant Principals, Director of Alternative Programs, Director of Career and Technical Center

Category 2 Administrators: Director of Administration and Finance, Director/Assistant Director of Special Education, Human Resources Administrator, Director of Educational Technology and Information Systems

Category 3 Administrators: Director of Buildings and Grounds, Custodial Services Administrator, Assistant Director of Administration and Finance, Administrative Assistants, Systems Administrator, Data Specialist

Administrator: All individuals on the Index System and not included in a collective bargaining agreement.

Note: Addendum A is considered part of the Letter of Agreement

Administrative Letters of Agreement

Addendum A

- 1) Administrators will not use PTO during the five (5) days preceding the first day of classes for the school year or the five (5) days following the last day of classes. The Superintendent is granted the authority to waive this provision.
- 2) New Administrative professionals (school principals) hired after October 1, 2012 will receive 92% of the current rate of pay for the position in year one of the agreement, 96% in year two of the agreement and 100% in year three. Any Administrator currently employed by the district that is appointed to a different Administrative position will not be compensated at a lower salary.

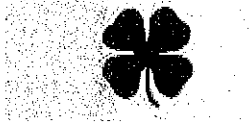
Kristen Merritt

From: Ned Draper
Sent: Thursday, July 28, 2022 2:04 PM
To: Kristen Merritt
Cc: Gina Picard
Subject: Assistant Director of Administration and Finance

After consideration and after our interview of June 30, 2022 I recommend Jodi Brock to the position of Assistant Director of Administration and Finance.

Thank you,

Ned Draper
Director of Administration and Finance, ph 401-364-3260
[Chariho Regional School District](#)
[#LuckyToBeInChariho](#)



Jodi M. Brock

Narragansett, RI 02882

Dear Hiring Manager,

This letter is to express my sincere interest in this position. For the last 4 years I have been working as the Director of Finance and Business Strategy at All That Matters, a yoga and health center with multiple locations. As the Director of Finance and Business Strategy, my primary role is to manage the finances and generate plans for future growth and expansion. I also provide each department with strategic guidance and financial benchmarks to track success and meet goals, ensuring that all of this aligns with our mission. In addition, I oversee our bookkeeper to guarantee the reliability of our budgeting, financial reporting, payroll, and tax coordination. 2020 was a challenging time for most small businesses. My "part-time" role expanded to include managing grants, government aid programs, introducing on-line services, store inventory, vendor oversight, and debt management.

I have great experience working in both public and private finance roles. While earning my MBA, I worked as an auditor and a budget analyst for the RI General Assembly. This was phenomenal experience in both fiscal policy and budget management. State budgets are dynamic and ever-changing so attention to detail was imperative. I left government employment due to a family move to Florida where I took a job with a corporate finance team. This company has over twenty telecommunication subsidiaries across North America. I was a member of the due diligence team that analyzed the financials of potential acquisitions. I also did various project work including insurance, payroll, and revenue analysis. Despite a move to Connecticut and the birth of my daughter, the firm kept me on to consult remotely until I decided to stop as my family expanded again, twins!

All That Matters has been a great transition back into the workforce. It allowed me to refresh my excel and analytical skills after the time off while providing the flexibility my family needed. However, my family's needs have changed and I my career is pivoting with it. I fully believe that my experience, integrity, and work ethic have prepared me for this role. My resume is attached to my profile and I hope to discuss this position with you in the future. Please let me know if you have any questions or require any additional information.

Sincerely,

Jodi M. Brock

Jodi Brock

Narragansett, Rhode Island 02882

Education

University of Rhode Island

Kingstown, Rhode Island

Master of Business Administration

Major: Business Administration

Attended May 2003 to May 2008

Degree conferred May 2008

Bryant College

Smithfield, Rhode Island

Bachelor of Business Administration

Major: Finance, **Minor:** Sociology

Attended September 1999 to May 2003

Degree conferred May 2003

Experience

All That Matters Yoga

Aug 2018 - Present

Director of Finance and Business Strategy

Wakefield, RI

- Creatively think about All That Matters' operations, programs and plans to meet business objectives, foster community and reach growth goals
- Manage all company finances, including paying bills, setting projections and continually analyzing pricing structure, offerings and business financial health
- Support all departments in the development of creative campaigns to effectively reach new and existing customer bases
- Oversee Bookkeeper job duties
- Work with all department heads to analyze areas of weakness and create goals to guide growth
- Act as a troubleshooter for business issues that arise and helping management team keep studios and store running smoothly
- Responsible for researching, developing and executing forward looking plans

Reason for leaving: While I love my current job, I am looking for an opportunity to continue to grow. I have always had a love of education so I believe that working for a school department (especially in these trying times) would be an exciting challenge.

Supervisor: Greg Kirwan (4017822126)

Experience Type: Other, Part-time

It is OK to contact this employer

Dycom Industries

Jul 2012 - Jul 2014

Project Coordinator & Senior Analyst

North Palm Beach, FL & Shelton, CT

Project Coordinator, February 2014 to July 2014 (Remote)

- Coordinate multiple projects across various company subsidiaries, including integration of newly acquired companies and system updates
- Prepare weekly and monthly reports to submit to management
- Assist on projects, including process improvements and internal control initiatives
- Perform due diligence in potential acquisition and / or special review scenarios
- Provide frequent status updates to management to maintain excellent communication while working remotely
- Assist in the training process of new employees

Senior Analyst, July 2012 to October 2013 (Remote from August 2013 through October 2013)

- Prepare and analyze insurance related data, specifically loss exposures, premium requirements, claim detail, account activity and roll forwards, accrual analysis, and subsidiary detail and intercompany cost calculations
- Maintain and analyze actuarial inputs, model and results relating to insurance data
- Maintain and analyze data for Health & Welfare plan, including participant trends and intercompany cost calculations
- Perform periodic analysis of key operational and financial data including,
 - oCapital expenditure budget (including coordination of data)
 - oPayroll and Human Resource detail
 - oContract backlog
 - oAssist on projects, including process improvements and internal control initiatives
 - oPerform due diligence in potential acquisition and / or special review scenarios
 - oParticipate in post acquisition integration activities of newly acquired companies

Reason for leaving: I was pregnant with twin and took time off to spend with my family.

Supervisor: Tim Filardo (5616277171)

Experience Type: Other, Full-time

It is **OK** to contact this employer

State of Rhode Island - House Fiscal Advisory Staff

Feb 2008 - Aug 2011

Legislative Analyst IV

Providence, RI

- Research and analyze budgets for various state agencies using Microsoft Excel and Access
- Build pivot tables in Excel, utilizing V look up function in order to analyze revenues and expenses
- Record, report, and analyze monthly financial results using Oracle, Excel, and Access
- Perform cash flow and year-end analysis, including budget versus actual variances
- Develop five year forecasts for program expenses totaling approximately \$140.0 million
- Prepare timely, written responses for all requests for information
- Perform independent research, analysis, and reporting on financial and operational issues
- Prepare and present forecasted expenses, current initiatives, and corrective action plans in Microsoft PowerPoint to senior management

Reason for leaving: We relocated to Florida for my husbands job.

Supervisor: Sharon Reynolds Ferland (4012222738)

Experience Type: Other, Full-time

It is **OK** to contact this employer

State of Rhode Island – Auditor General’s Office

Oct 2003 - Feb 2008

Senior Auditor

Providence, RI

- Perform audits of state agencies (including the Division of Taxation) in accordance with accounting standards
- Perform audits of Rhode Island's financial statements, including substantive and analytical testing of internal controls, expenditure testing, accounts payable, and unrecorded liabilities
- Meet with Directors on a regular basis to discuss issues, problems, and solutions that have been encountered in performing an audit
- Supervise new employees and train interns to work independently
- Prepare memos and correspondence relating to the results of the work completed and to any issues or problems that have arisen during the audit process
- Observe day-to-day activities of governmental agencies in order to gain an understanding of how an agency operates and to determine if they are in compliance with federal and state laws

Reason for leaving: I received my MBA and wanted to advance my career.

Supervisor: Dennis Hoyle (4012222435)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Computer Skills & Volunteer Experience

Computer Skills

Microsoft Windows, Word, PowerPoint, Excel, Outlook, Oracle, Hyperion Financial Management, Quickbooks, MindBody

Volunteer Experience

MOMS Club International

Regional Coordinator, June 2016 to June 2017

- Coordinate with 8 local groups to ensure that they are preparing all reports and following all Club guidelines
- Communicate on a monthly (minimum) basis with each local President to assist with any issues or questions
- Assist and review each chapter's budget to ensure compliance with all nonprofit requirements

President of Huntington and Monroe Chapter, July 2014 to June 2016

- Prepare monthly newsletters to send to club members
- Plan and coordinate monthly philanthropies throughout the communities, including food drives, adopting families, and donations to local first responders
- Act as a liaison between the local group and the MOMS Club regional coordinators
- Prepare and present on all activities as requested by regional support
- Prepare end of the year reports to detail all activity, donations, member dues, and member information to regional coordinators, including approval of annual budget

Chariho Regional School District Superintendent's Interview Report

Name: <u>Jacqueline Lawler</u>	Date of Interview: <u>07/21/2022</u>
Position: <u>Math Teacher</u>	FTE: <u>1.0</u>
Building: <u>High School</u>	Starting Date: <u>08/30/2022</u>

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 2

Years of Military Experience: 0

Years of Private School/Out-of-State Experience: 0

Currently Tenured in Another RI District: No

Decision:

Recommended <input checked="" type="checkbox"/>	Not Recommended <input type="checkbox"/>
---	--

Salary Step Placement Step 4 (\$54,321)

Master's Degree in Area Directly Related to
Posted Position Yes (\$2,106)

Subject Matter Training Compensation No

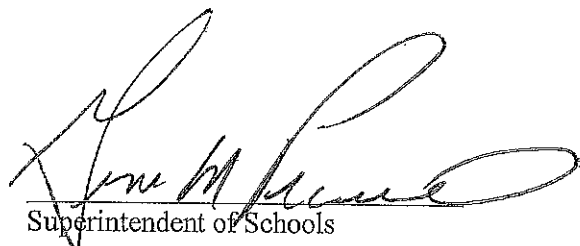
Have you been a member and contributed to the RI retirement system? ☒ Yes ☐ No

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. New Teacher Orientation (Aug. 25)
2. Professional Development (Aug. 31)
3. Orientation Day (Aug. 30)
4. 1:1 Initiative
5. Salary and Health Benefits
6. 10-day Rule (if applicable)


Superintendent of Schools

Kristen Merritt

To: Andrea Spas
Subject: RE: Math Candidate Search Update

From: Andrea Spas
Sent: Wednesday, July 20, 2022 11:31 AM
To: Kristen Merritt; Gina Picard
Cc: Jean Bradanini; Robert Mayne; Susie Scanapieco; Gerald Auth
Subject: Re: Math Candidate Search Update

Hello Kristen,

The math interview team would like to move Jacqueline Lawler forward for the position of Secondary Math Teacher 1.0 FTE. I spoke with Jacqueline this morning, who passed her Praxis Math Content Exam yesterday. She will be interviewing with Gina tomorrow at 9:00am via Zoom.

Thank you,
Andrea

Andrea J. Spas
Principal
Chariho Regional High School
(401) 864-7778
Andrea.Spas@Chariho.k12.ri.us

Set Goals. Work Hard. Have Fun.

Jacqueline Lawler

Dear friends at Chariho High School,

My name is Jacqueline Lawler, and I am writing to express my interest in the Secondary Math position.

I have spent the past two years working as an Upper School Mathematics teacher at Trinity Academy for the Performing Arts (TAPA) in Providence. While I am looking to shift my career trajectory away from the charter school system, the time that I spent at TAPA has been invaluable. It has helped me to be curious and innovative when developing programming: to support students by offering help while pushing them to stretch and grow; and it has solidified my belief that it is my calling to spend the day with creative and dynamic young people.

My certifications and degrees are quite the medley, so I want to begin by outlining the various skill sets and certifications I can bring to your school. I currently hold a full certification as a Secondary English teacher from RIDE and a Master's degree in Theatre and Performance Studies. I have also spent the past decade building a math expertise. While I have not completed a degree program in mathematics, I have successfully completed the collegiate coursework necessary for a RIDE certification in Secondary Mathematics from various schools (a certification that will be finalized once I sit for the Praxis Content Exam). I also have a pending certification in the Middle Grades Math Extension, having passed the MS Math Praxis earlier this week. This background was put to good use at TAPA, where I implemented the Illustrative Math curriculum using the LearnZillion platform, offering a rigorous mathematics education.

My time at TAPA has compelled me to become a more flexible and adaptive teacher: from having to teach virtually during the pandemic, to implementing consistent classroom management upon our return to in-person learning, to creating improved scaffolding in order to address learning loss, I have been able to teach a wide range of learners with a sense of humor, warmth, and humility. I am a better teacher for my time spent at TAPA.

I have also learned to better listen and respond to student experiences. Certainly, the student population at TAPA experienced a great deal of trauma as a result of the pandemic, which was compounded by previous, largely economic, problems. The culture at TAPA, though, is not to speak from a deficit standpoint, which happens frequently when discussing Title I schools. Rather, we celebrate the richness that students bring to the table because of their backgrounds. This is a lesson that will remain with me throughout my professional life.

While I am nearing completion of a mathematics certification, my Secondary English cert has been with me since undergrad. My time since undergrad has been spent in and out of the classroom. Prior to joining the team at TAPA, I worked as an events coordinator at the UVM Cancer Center, a freelance arts journalist at an independent newspaper, a board member for an organization dedicated to providing affordable space to artists, and that was just during my time in Vermont. Don't ask me how many ice cream cones I scooped in Denver, or how many cups of tea I poured while earning my Master's in Theatre and Performance Studies at the University of Edinburgh (it was a lot). As a person and a professional, I consistently push myself out of my comfort zone, and consider myself in many ways to be a jack of all trades. I am therefore able to relate to the tendency of high school students to dream, and their drive to discover. I believe that I will be able to educate the whole student in a way that is fun and dynamic – two qualities that are too often hard to come by in the math classroom.

As I submit my application, I do want to emphasize that I'm not just looking for a teaching position, but I'm

looking for a community. What I see at Chariho is a place where I can apply the breadth of my energy to projects inside the classroom and out alongside talented peers as we prepare students for the world.

I would be grateful to have an opportunity to further discuss the position. I appreciate your consideration.

All the best,

Jacqueline Lawler

Jacqueline Christi Lawler

Exeter, Rhode Island 02822

Education

University of Vermont

Burlington, Vermont

College Coursework - no degree

Major: n/a - math certification coursework

GPA: 3.250

Credit Hours: 29

Attended January 2017 to July 2019

Transcript

(54KB)

University of Edinburgh

Edinburgh, United Kingdom

Master of Fine Arts

Major: Theatre and Performance Studies

GPA: 3.800

Attended September 2013 to August 2014

Degree conferred August 2014

Community College of Rhode Island

Warwick, Rhode Island

College Coursework - no degree

Major: College Coursework

Credit Hours: 9

Attended May 2009 to July 2013

University of Rhode Island

Kingston, Rhode Island

College Coursework - no degree

Major: n/a, **Minor:** n/a

Credit Hours: 4

Attended September 2012 to May 2013

Salve Regina University

Newport, Rhode Island

Bachelor of Education

Major: Secondary Education, **Minor:** Theatre

GPA: 3.868

Credit Hours: 171

Attended September 2008 to May 2012

Degree conferred May 2012

Transcript

(included)

Experience

Trinity Academy for the Performing Arts
Upper School Math Teacher
Providence, RI

Aug 2020 - Present

Supervisor: Elizabeth Richards-Hegnauer (4014327881)
Experience Type: Public School, Full-time
Please **do not** contact this employer

UVM Larner College of Medicine: UVM Cancer Center
Events, Education, and Communications Coordinator
Burlington, VT

Jun 2016 - Jul 2020

Supervisor: Sarah Koblin (802-847-8400)
Experience Type: Other, Full-time
It is **OK** to contact this employer

Seven Days
Contributing Arts Writer
Burlington, VT

Jun 2016 - Jul 2020

Freelance journalist covering community activities, particularly in the arts, in Vermont.

Supervisor: Pamela Polston (802-865-1020 x11)
Experience Type: Other, Part-time
It is **OK** to contact this employer

Off Center for the Dramatic Arts
Bookings Manager and Board Member
Burlington, VT

Jun 2016 - Present

Supervisor: Laura Roald (802-922-5447)
Experience Type: Other, Part-time
It is **OK** to contact this employer

Boys & Girls Clubs Metro Denver
Events Coordinator
Denver, CO

Dec 2015 - Apr 2016

Supervisor: Phil Bloise ((303) 892-9200)
Experience Type: Other, Full-time
It is **OK** to contact this employer

Denver Public Schools

Substitute Teacher
Denver, CO

Oct 2014 - Dec 2015

Supervisor: Gilberto Munoz ((720) 424-3630)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Edinburgh Private Tutoring

Private English Tutor
Edinburgh, Scotland

Sep 2013 - Aug 2014

Supervisor: Jacqueline Lawler ((401) 215-8888)

Experience Type: Other, Part-time

It is **OK** to contact this employer

Exeter West Greenwich High School

Substitute Teacher
West Greenwich, RI

May 2012 - Jun 2013

Supervisor: Briah Butler ((401) 397-6893)

Experience Type: Other, Part-time

It is **OK** to contact this employer

Exeter West Greenwich High School

Student Teacher
West Greenwich, RI

Jan 2012 - May 2012

As part of the graduation requirements for the Salve Regina Secondary Education program, seniors are required to complete a semester-long student teaching experience. In addition to teaching a full course load of classes by the end of the semester, student teachers must complete a portfolio and an exit interview. The portfolio should contain documents that prove proficiency in teaching (such as lesson plans and examples of student work) while the exit interview (completed by the University) is an opportunity for student teachers to display their readiness to teach. After being observed by my University professors over six times during my student teaching and practicum - and after considering their feedback- I am confident in my ability to manage a classroom as an effective teacher.

Currently I am teaching two junior-level American Literature classes and one senior-level British Literature class. Because of the block-scheduling, this is considered a full course load for teachers.

Supervisor: Sharon Sutton ((401) 397-6893)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Professional Profile

My four years at Salve Regina have prepared me to teach secondary education students at any level. I pride myself on my ability to build community within a group of students and have proven my proficiency in doing so during my Student Teaching experience as well as my work as a Resident Assistant. I can also accept criticism and adapt my teaching practices based on previous experiences. My greatest attribute, however, is my ability to maintain a positive attitude, unparalleled enthusiasm and sound ethics in the face of great challenges. Reflecting upon my teaching experiences to date, I have discovered the following about my education philosophy:

- I set high expectations for my students because I believe in the importance of my subject area and my students' abilities to master the material.

- I am passionate about my content area of English but also like to take an interdisciplinary approach to teaching by incorporating art, music, history and theatre.

- I believe in educating the entire student rather than simply focusing on "the subject". Particularly in a subject as meaningful as English, it is necessary for students to ask life's bigger questions over the course of their study so that they may refine their life goals and be able to communicate those goals orally and through the written word.

Study Abroad

St. Clare's University- Oxford, England

Two terms of Summer study abroad: Summer 2010 and Summer 2011

Travel Experience

January 2012- New Orleans, L.A.- Senior Theatre Thesis Service Trip: Volunteering with Animal Rescue

December 2011- Denver, C.O.- Skiing in the Rocky Mountains

Summer 2011- Oxford, England- Study Abroad at St. Clare's University

Summer 2010- Oxford, England- Study Abroad at St. Clare's University

Spring 2008- EF Tours: London, Bath, Oxford, Brighton

Summer 2006- Italy trip to Sperlonga, Monticelli, Fondi and Rome to visit family

Student Teaching

Exeter-West Greenwich High School with Ms. Sharon Sutton and Ms. Susan Neff

Sharon Sutton
SuttonSha@gmail.com

Susan Neff
Susan_Neff@ewg.k12.nj.us

EWG Phone Number:

(401) 397- 6893 x 10

- References and portfolio available upon request

The Player- *Rosencrantz and Guildenstern are Dead*
-Nominated for a KCACTF Scholarship for this role
A Night of Improv. Featuring Seahawk Down
Third Interviewer/Telephone Operator- *The Interview*
Mildred- *Persona Non Grata*
Understudy: Eurydice – *Eurydice*
Dramaturge- *Eurydice*
- Winner of the KCACTF Region One Dramaturgy Award- Presented at Nationals at the Kennedy Center in Washington D.C.
Lighting Mistress- *Extensions Dance Company Spring Performance*
Makeup Crew- *A Midsummer Night's Dream*

2009

Hero- *Much Ado about Nothing*
Fredrika- *A Little Night Music*
Lighting Mistress- *Extensions Dance Company Spring Performance*
Dance Captain- *Much Ado about Nothing*

2008

Maggie Cutler- *The Man Who Came To Dinner*
Messenger- *Madea*
Lighting Mistress- *The Laramie Project*

2007

Fred's Wife- *A Christmas Carol*
Audrey II- *Little Shop of Horrors*
Dance Captain- *Little Shop of Horrors*

2006

Milky White- *Into the Woods*
Understudy: The Baker's Wife- *Into the Woods*

2005

Understudy: Sandy- *Grease*

2004

Betty- *A Christmas Carol*

Work Experience

May-June 2012- Substitute Teacher at Exeter West Greenwich High School

Spring 2010- Fall 2011- Resident Assistant, Salve Regina University- Newport, RI

2008- Present- Allie's Donuts: Customer Relations and Cashier- North Kingstown, RI

2011- Present- International Tennis Hall of Fame: Hostess- Newport, RI

Honors, Awards and Recognitions

May 2012 - The Franco P Coli Theatre Education Award

Feb 2011 - Kennedy Center American College Theatre Festival Region One Dramaturgy Award Winner

Fall 2010 - Mercy Award: Presented to faculty, staff and students who exemplify the ideals of Mercy

Pell Honors Student

Graduating Suma Cum Laude: GPA 3.868

Extra Curricular and Volunteer Experience

2008-Present- Salve Regina's Main-Stage Theatre Company

2008-Present- Stagefright Student-Run Theatre Troupe (Salve Regina)

2008-Present- Seahawk Down: Improv Troupe (Salve Regina)

2008- Present- Learning Unlimited- Enrichment program for adults with Special Needs- (Newport, RI)

Jan. 2012- Service trip to New Orleans, LA working with Animal Rescue

2009-2010- Tutoring at the Alternative Learning Program at Rogers High SchoolNewport, RI

2001-Present- Rays of Sunshine Church Choir (Providence, RI)

Theatrical Experience

2012

Ensemble Member: <i>Because They Have No Words </i> (Senior Thesis Performance)

Dramaturge: <i>Because They Have No Words</i>

2011

Director: <i>Touch</i> by Toni Press-Coffman

Sylvia: <i>Two Gentlemen of Verona: The Musical</i>

Kate Keller: <i>The Miracle Worker</i>

2010

Chariho Regional School District Superintendent's Interview Report

Name: Shannon Collet Date of Interview: 07/25/2022
Position: Special Education Resource Teacher FTE: 1.0
Building: District-currently assigned to Middle School Starting Date: 08/30/2022

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 0

Years of Military Experience: 0

Years of Private School/Out-of-State Experience: 9

Currently Tenured in Another RI District: No

Decision: Recommended ☒ Not Recommended ☐

Salary Step Placement Step 10 (\$77,755)

Master's Degree in Area Directly Related to
Posted Position Yes (\$2,106)

Subject Matter Training Compensation No

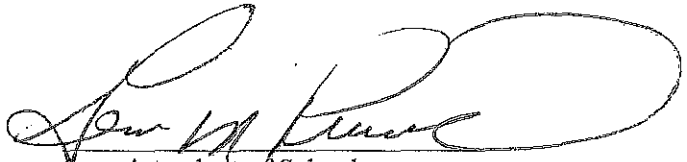
Have you been a member and contributed to the RI retirement system? Yes ☐ No ☒

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. New Teacher Orientation (Aug. 25)
2. Professional Development (Aug. 31)
3. Orientation Day (Aug. 30)
4. 1:1 Initiative
5. Salary and Health Benefits
6. 10-day Rule (if applicable)


Superintendent of Schools

Kristen Merritt

From: Gregory Zenion
Sent: Wednesday, July 20, 2022 2:59 PM
To: Gina Picard; Kristen Merritt; Donna Sieczkiewicz
Cc: Michelle Cole; Mary Beth Florenz; Jennifer Durkin; Iris Ornberg; Mary Markovitz
Subject: 1.0 Special Education teacher

Dear Gina,

The CMS hiring committee would like to move Shannon Collet forward in the hiring process for the position of 1.0 special education teacher.

Thanks,

Greg

Shannon (Whidden) Collet

Hope Valley, RI 02832

To Whom It May Concern;

It is with great enthusiasm that I am applying for a Special Education teaching position that you have available for the 2022-2023 school year, as my qualifications, knowledge and experience would make me a strong candidate for this position. My Early Childhood certification includes Pre-K through Grade 3 for children with or without disabilities. I am currently hold an Initial License in MA for Pre-K – Grade 3 for children with or without disabilities, and 2 Provisional Licenses in CT. The first is an Early Childhood/Elementary Ed. N-3 and Special Ed. N-K, and the second is a Special Education: Comprehensive, Grades K-12. I have applied for RI certification for grades 1-6 and 5-8 and am waiting for confirmation of issuance.

As you can see from my resume, I have a wealth of experience working with children with a variety of needs. I am currently teaching in an Autism Spectrum Disorder (ASD) program that incorporates theories of Applied Behavior Analysis (ABA) using Discreet Trial Instruction for Grades 3-5. I have been in this role for three of my six years in the New London Public Schools. Prior to working in a self-contained ASD classroom, I was a resource teacher for Grades K-2 and spent one year as a .5 Special Education Teacher/.5 Literacy Teacher.

Throughout my time in New London, I have attended many trainings and took 10 Master's Level Special Education classes to increase my certification. The trainings included Seeing Stars through Lindamood Bell, Inquiry Training through the Connecticut Science Center and CT-SEDS training for the new CT Special Education Data System (IEP Program).

Teaching others is a very rewarding experience. Watching the students learn and understand something new is exhilarating, not only for the student but for the teacher as well.

Please find my resume as follows. I look forward to hearing from you.

Sincerely,

Shannon (Whidden) Collet

Shannon Collet

Hope Valley, Rhode Island 02832

Education

University of Phoenix - online

Phoenix, Arizona

College Coursework - no degree

Major: Continuing Education

Credit Hours: 30

Attended January 2018 to May 2020

Degree conferred May 2020

University of Phoenix

Phoenix, Arizona

Master of Education

Major: Curriculum and Instruction

GPA: 3.970

Attended November 2006 to March 2008

Degree conferred March 2008

Transcript

(included)

Bridgewater State College

Bridgewater, Massachusetts

Bachelor of Science

Major: Early Childhood Education, **Minor:** Sociology

Attended September 1997 to January 2002

Degree conferred January 2002

Transcript

(included)

Experience

New London Public Schools

Nov 2016 - Present

Special Education Teacher

New London, CT

- Support individual and small groups of students using Discreet Trial Instruction (DTI) including updating and supplying materials for Individual program books
- Supervise Applied Behavioral Analysis (ABA) trained Paraprofessionals on developing and implementing programs and services for their case child(ren), including staff/student rotation schedules
- Support, accommodate and modify curriculum for students during push in with general education peers
- Write and implement lesson plans based on the CT frameworks
- Assess students using a variety of batteries to determine initial or continuing eligibility for Special Education
- Write, update, and amend specific goals for Individualized Education Plans (IEPs) based on completed evaluations and assessments
- Communicate regularly with parents through daily notes, quarterly progress reports and monthly newsletter
- Maintain academic, social/behavioral, communication, or other life skills during Extended School Year (ESY)
- Track progress at regular intervals to analyze and align goals and objectives with current performance

Reason for leaving: Looking to expand my experience and gain new knowledge

Supervisor: Michael Podeszwa (860-447-6070)

Experience Type: Public School, Full-time

Please **do not** contact this employer

Seekonk Public Schools

Sep 2008 - Jun 2010

Special Education Teacher

Seekonk MA

- Support individual and small groups of students through pull-out and inclusion.
- Provide accommodations to meet specific goals and objectives.
- Write quarterly progress notes based on goals and objectives.
- Participate in Teacher Support Team meetings to determine if students should be assessed for Special Education.
- Assess students using a variety of batteries to determine eligibility for Special Education
- Write, update, and amend specific goals for Individualized Education Plans (IEPs) and individual assessments based on the completed evaluation assessments.
- Participate in monthly grade level planning meetings.
- Consult with classroom teachers in order to effectively implement the Response to Intervention (RTI) model.

Reason for leaving: Due to budget cuts, my position was eliminated

Supervisor: Nancy Gagliardi (508-336-5230)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

West Bridgewater Public Schools

Mar 2008 - May 2008

Special Education Teacher (Long Term Substitute)

West Bridgewater MA

- Support individual and small groups of students through pull-out and inclusion.
- Write, update, and amend specific goals for Individualized Education Plans (IEPs) and individual assessments based on the completed evaluation assessments.
- Facilitate alternate setting MCAS for students with accommodations.
- Collect student work and compile an alternate MCAS for a student not taking MCAS.
- Consult with grade level teachers and other Special Education staff during child study meetings to determine if a child should be tested for special needs or if other support was necessary and available to aid the student in the classroom.
- Assess students to determine if an IEP was necessary.

Reason for leaving: This position was for a long term substitute to cover a maternity leave.

Supervisor: Linda Dubin (508-894-1240)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

New Bedford Public Schools

Sep 2006 - Jun 2007

Special Education Teacher

New Bedford MA

- Responsible for developing and implementing a Preschool/Kindergarten curriculum based on the Massachusetts Curriculum Frameworks, which incorporates the needs of children with Autism Spectrum Disorder.
- Supervise 8 Applied Behavioral Analysis Therapists on developing programs and services for their case child.
- Formally evaluating children periodically throughout the school year to monitor progress using various assessment tools.
- Write, update, and amend specific goals for Individualized Education Plans (IEPs) and individual assessments based on the completed evaluation assessments.
- Communicate regularly with parents through daily notes, weekly newsletters and quarterly progress reports.

Reason for leaving: The teacher who previously taught this class took a one year leave and opted to return to the position.

Supervisor: Raymond Letendre (508-997-4511 ex 2427)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Chariho Regional School District Superintendent's Interview Report

Name: Samantha Possemato Date of Interview: 07/27/2022
Position: Special Education Resource Teacher FTE: 1.0
Building: District-currently assigned to Middle School Starting Date: 08/30/2022

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 4.5

Years of Military Experience: 0

Years of Private School/Out-of-State Experience: 1.5

Currently Tenured in Another RI District: No

Decision: Recommended ☒ Not Recommended ☐

Salary Step Placement Step 7 (\$64,990)

Master's Degree in Area Directly Related to
Posted Position No

Subject Matter Training Compensation Yes

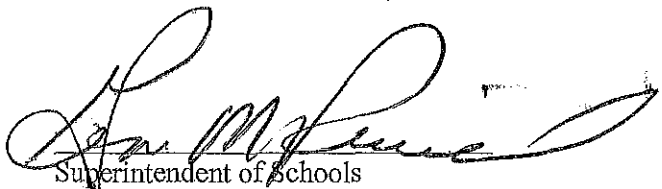
Have you been a member and contributed to the RI retirement system? ☒ Yes ☐ No

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. New Teacher Orientation (Aug. 25)
2. Professional Development (Aug. 31)
3. Orientation Day (Aug. 30)
4. 1:1 Initiative
5. Salary and Health Benefits
6. 10-day Rule (if applicable)


Superintendent of Schools

Kristen Merritt

From: Gregory Zenion
Sent: Thursday, July 21, 2022 2:56 PM
To: Gina Picard; Donna Sieczkiewicz; Kristen Merritt
Cc: Mary Beth Florenz; Jennifer Durkin; Michelle Cole; Iris Ornberg; Mary Markovitz
Subject: 1.0 sp ed teacher

Dear Gina,

The CMS hiring committee would like to move Samantha Possemato forward in the hiring process for the position of 1.0 special education teacher.

Thanks,

Greg

Dear Prospective Interviewer,

I am a graduate of Keene State College with a Bachelor of Arts degree in English and a certification in Secondary Education. I am searching for a full-time teaching position in a secondary education institution. In the last six years, I have taught at Tiverton Middle School as a 0.4 8th Grade English Teacher, at a charter school in New Bedford, MA as a special education History Teacher, at Portsmouth Middle School as a 7th Grade English Teacher, at Ocean State Academy as a Special Education Teacher, and at Jamestown Lawn School as a 7th Grade English Teacher. While teaching in Tiverton, I have ran the school's yearbook club for two years, which entailed overseeing from 10 to 20 students at a time and meeting deadlines set by the production company (Jostens). I also am certified to teach middle school social studies and a Level 1 Google Certified Educator. I am also in the process of obtaining my Masters Degree and certification in Special Education. The past six years have shown me that I possess the dedication and drive to continue to do well and reach for my goals as an educator.

There are many experiences in my life that have helped me develop my teaching skills; some of which include: organization, planning, and consistency. I taught predetermined lessons to a group of children for two weeks every summer at church camps. This taught me to have patience and that there are moments when more clarification is needed when a student is confused. From year to year, I took the advice of others on how to make the lessons more relatable. Lastly, my experience of student teaching taught me an immeasurable amount about my skills. I quickly became thankful for my organization skills because it was clear that work could pile up. It also became clear that my easygoing nature was an asset. I was approachable to the students and they knew that they could come ask me for help. I believe that being approachable is one of the most important characteristics of a teacher. My skills are always improving with every new open door in my life.

Thank you for taking the time to read this letter and look at my résumé. I am looking forward to hearing from you about an open position that you have.

Sincerely,
Samantha Possemato

Samantha Possemato

Charlestown, Rhode Island 02813

Education

Keene State College

Keene, New Hampshire

Bachelor of Arts

Major: English, **Minor:** Secondary Education

GPA: 3.345

Attended August 2009 to May 2013

Degree conferred May 2013

Transcript

(195KB)

Experience

Jamestown School Department

7th Grade ELA Teacher

Jamestown, RI

Sep 2021 - Jun 2022

Supervisor: Nate Edmunds (401-423-7020)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Ocean State Academy

High School Teacher

Cranston, RI

Aug 2020 - Aug 2021

Supervisor: Robert Picard (401-423-4234)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Portsmouth Middle School

7th Grade ELA

Portsmouth, RI

Jan 2020 - Jun 2020

Began to pilot a potential new curriculum in four 7th grade classes ranging in size from 19 - 24 students. One class was co-taught with a special education teacher. I differentiated instruction to different levels and types of learners. Technology was used on a daily basis, making an easy transition into distance learning. I remained organized, up to date with grading, and created good rapport with students, faculty, and parents.

Reason for leaving: The position was a one-year position.

Supervisor: Joao Arruda (401-849-3700)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

City on a Hill Charter School
Special Education History Teacher
New Bedford, MA

Aug 2019 - Jan 2020

Supervisor: Daniel Rosenfeld (781-422-1021)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

Tiverton Middle School
2/5 English Language Arts
Tiverton,, RI

Aug 2016 - Aug 2019

I taught two eighth grade ELA classes for the full school year, one honors and one regular. The units covered were short story, mystery, argument writing, contemporary literature, mythology, and Shakespeare. Some of the texts covered were And Then There Were None, 12 Angry Men, Speak, A Midsummer Night's Dream, and The Tell-Tale Heart. I attended all professional development days and staff meetings. I had multiple parent-teacher conferences and meetings. I also collaborated with the other ELA teachers once a week to plan out the coming weeks and upcoming projects/tests.

Supervisor: Laurie Dias-Mitchell (401-624-6668)
Experience Type: Public School, Part-time
It is **OK** to contact this employer

South Kingstown High School
Long Term Substitute
South Kingstown, RI

Apr 2016 - Jun 2016

I worked as a long term substitute English teacher at South Kingstown High School for a teacher on maternity leave. I taught the entire fourth quarter and took on the full responsibilities of a full-time teacher. I planned lessons, assignments, quizzes, and tests for students in ninth, eleventh, and twelfth grades. I graded every assignment that I gave out and inputted them into the school grading system, Skyward. Also, I attended CPT, common planning time, meetings with the rest of the English department.

Reason for leaving: The school year ended.
Supervisor: Michael Alper (401-360-1000)
Experience Type: Public School, Part-time
It is **OK** to contact this employer

Chariho Regional School District
Substitute Teacher
Wood River Junction, RI

Dec 2014 - Apr 2016

I substitute teach at the Middle School, High School, and RYSE school. I follow the lesson plans and directions given to me by the absent teacher.

Supervisor: Susan Rogers (401-364-7778)
Experience Type: Public School, Part-time
It is **OK** to contact this employer

Westmoreland School

Jan 2013 - May 2013

Student Teacher

Westmoreland, NH

I taught grades 5-8 at Westmoreland School. This consisted of developing four separate lesson plans for each day and working with a range of student levels. I taught topics such as: parts of speech, punctuation, essay writing, creative writing, and literature analysis. I was constantly working with my cooperating teacher for advice and feedback about ways that I could improve my teaching. I was able to develop a strong relationship with the students in a short time, which allowed for a successful classroom environment. I also attended school events, chaperoned two dances, and worked with the yearbook committee. As can be seen in the letter from my cooperating teacher, I took full advantage of the student teaching experience.

Reason for leaving: My student teaching semester was complete.

Supervisor: Melissa Crotto-Young (6033994421)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Community Service

Over the course of my college career, I have participated in a number of mission trips, including a trip to Honduras, and have completed about 380 community service hours.

Education Honor Society

I was a member of Kappa Delta Pi, the Education Honor Society at Keene State College, from the spring of 2011 to the spring of 2013. As a member of this organization, I participated in a number of community service events and attended professional development opportunities.

Kristen Merritt

From: Giuseppe Gencarelli
Sent: Wednesday, July 27, 2022 1:22 PM
To: Kristen Merritt
Subject: K TA position

Hi,

I am recommending Sofia Galli for the K TA position at Hope Valley School. She did a long term sub for me last year and is dynamic. Thank you.

Giuseppe Gencarelli (Mr. G), Principal
Hope Valley Elementary School
Twitter: @ JoeGencarelli1
Website: <https://hopevalley.chariho.k12.ri.us/>

Dear Teacher Search Committee,

For over five years, I have worked and developed skills in teaching and supportive services in many locations.

After completing my student teaching, during spring 2021, I enhanced my behavior management skills, improved instructional strategies, and learned the importance of self-reflection as a technique to move toward more student-centered learning. I was able to access these traits to support me when taking the role of long term substitute in a 1st grade classroom at Hope Valley Elementary School. This experience has given me the skills to last a lifetime as teaching during a pandemic has become a challenge I have accepted readily!

Thank you for your time and consideration. I am certain that I will add value to your dynamic staff. I look forward to hearing from you.

Best Wishes,
Sofia Galli

Sofia Galli

Westerly , Rhode Island 02891

Education

University of Rhode Island

Kingston , Rhode Island

Bachelor of Education

Major: Elementary Education

GPA: 3.500

Attended September 2018 to September 2021

University of Phoenix

Phoenix , Arizona

Master of Arts

Major: Education - Curriculum and Instruction

GPA: 3.600

Attended September 2022 to Present

Experience

Hope Valley Elementary School

Jan 2022 - Jun 2022

Long Term Substitute

Hope Valley RI

Supervisor: Guiseppe Gencarelli (4015392321)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Charlestown Elementary School

Jan 2021 - May 2021

Student Teacher

Charlestown RI

Supervisor: Kim Allen (4013647716)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Elementary Student Teacher of the Year

Awarded by the University of Rhode Island's Kappa Delta Pi for exemplary work as a student teacher in 2021.

RECEIVED JUL 28 2022

Please accept this letter as formal notification that I am resigning from my position of Computer Technician at Chariho Middle School, my last day will be August 12th, 2022.

Thank you so much for the opportunity to work in this position for the past six years. I've greatly enjoyed and appreciated the opportunities I've had to grow and learn with such a fantastic team.

I wish you all continued success

Sincerely,

Kyle Rumowicz

July 28, 2022

I, Marybeth Caldarone, am officially retiring from my position as a district speech language pathologist for the Chariho School District as of August 19, 2022.

Kristen Merritt

From: Justin Cahoone
Sent: Friday, July 22, 2022 3:50 PM
To: Kristen Merritt
Cc: Gregory Zenion
Subject: Fwd: Resignation of MS boys soccer position

Begin forwarded message:

From: Kev Dorgan <1995mmsd@gmail.com>
Subject: Resignation of MS boys soccer position
Date: July 22, 2022 at 3:43:58 PM EDT
To: <justin.cahoone@chariho.k12.ri.us>

Justin,
I'm writing to inform you that I am resigning my position as assistant coach of the Chariho Middle School boys soccer team.

Thank you,

-Kevin Dorgan

Kristen Merritt

From: Justin Cahoone
Sent: Thursday, July 21, 2022 7:52 AM
To: Kristen Merritt
Cc: Gregory Zenion
Subject: Middle School Boys Soccer Coach

Hi Kristen,

We have conducted an interview with Kev Dorgan and checked his references for the middle school head boys soccer coach job. We would like to move him forward in this process. Please let me know if you need anything else on my end.

Thanks,
Justin Cahoone

To whom it may concern,

I am writing with great interest in the job posing for the Middle School Boys head soccer Coach.

I have a passion for coaching that extends back to the early 2000's where I coached baseball for the Scituate boys JV team, where I also served as assistant coach. While my work schedule at the time did not allow me to continue, I have since coached several recreational programs for youth soccer, girls fast pitch softball, little league and Hopkinton town basketball.

This love of coaching and development allowed me to further pursue coaching youth at higher levels of competition. This progressed to coaching the Chariho 4th grade Boys in the Rhode Island Youth Basketball Association, where we finished as state runners up in the 2020 season and runner up in the open Narragansett summer league 6th grade division this summer. I also am a board member for our nonprofit CYBA, serving as vice president since 2020. Most recently I served as assistant coach for the Chariho Boys Middle School soccer during the 2021 Fall season and took the middle school girls softball team to the state finals in my first year as Head Coach this spring.

I strongly believe that coaching is not only about strategy and wins/losses but about developing our youth with respect to teamwork, pursuit of common goals, reaction to adversity and continuous growth and improvement. These skills will be critical outside the field of play, when these boys are pursuing academics and later when they enter the workplace.

I feel I would be an ideal candidate based on my work ethic, love of coaching and my academic background, which was focused in the areas of biology and secondary education (I now work at a biopharmaceutical company manufacturing medicine for patients with serious illness, where my biology degree and passion for science lead me). I am also a member of the Chariho community and believe that representing the school is an honor for coaches and student athletes. I would love to represent the school as our boys compete on the pitch this upcoming season.

Thank you for your consideration, I look forward to hearing from you.

Sincerely,

Kevin Dorgan, Jr.

Kristen Merritt

From: Justin Cahoone
Sent: Wednesday, July 20, 2022 3:39 PM
To: Andrea Spas
Cc: Kristen Merritt; Gina Picard; Gerald Auth; Michael Shiels
Subject: Re: Coaching Candidates

Ryan Noonan is moving forward as well. I just heard back from his references.

Ryan Noonan

North Stonington, CT 06359

June 19th, 2022

Dear Ms. Merritt,

I wish to apply for the position of Chariho High School assistant girls basketball coach as advertised on the School Spring website on June 15th, 2022. My knowledge, skills, and experience make me the perfect candidate for this role.

With thirteen years of coaching (five of those as a freshman basketball head coach and seven as the junior varsity head coach), I believe I have considerable experience in high school athletics. I would have much to offer as assistant coach of Chariho High School girls' basketball teams. My background as a high school player and coach has greatly helped my coaching and administration values. Those values begin and end with academics, I believe each student-athlete is an extension of the Chariho school system and must show that academia comes first.

I look forward to discussing with you my coaching philosophies and the position of assistant girl's basketball coach at Chariho High School. Feel free to contact me if you have any questions concerning my resume and references. I look forward to the opportunity of meeting with you to discuss my candidacy. Thank you for your time and consideration.

Sincerely,

Ryan Noonan

Ryan Noonan

Education

University of Georgia

Athens, Georgia

Bachelor of General Studies

Major: Turf Management

Attended September 2018 to Present

Community College of Rhode Island

Warwick, Rhode Island

Certificate of Study (Undergraduate)

Major: General Studies

GPA: 3.200

Attended September 2011 to May 2013

Westerly High School

Westerly, Rhode Island

GPA: 3.000

Attended September 1997 to May 2001

Degree conferred May 2001

Experience

Wheeler High School

Nov 2021 - Present

Junior varsity head coach

North Stonington, CT

Responsible for all aspects of the basketball program. Demonstrates a strong leadership in player and staff development, sportsmanship, integrity, strong communication and organizational skills.

Demonstrates exceptional knowledge of the skills and strategies of basketball.

Reason for leaving: Current employer

Supervisor: Vanessa Kobyluck (860-535-0377)

Experience Type: Other, Part-time

It is **OK** to contact this employer

The Misquamicut Club

May 2000 - Present

2nd Assistant Superintendent

Westerly, RI

Supervisor: Bill Morton ((401)-348-8114)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Big Y World Class Markets

Apr 2015 - Jun 2018

Assistant Grocery Manager

Killingly, CT

Assist the manager with the daily operation of a grocery store, taking on full responsibilities when the manager is absent. Order products, manage store inventory and monitor product quality. Uphold high standards of customer service, responding to customer complaints and backing up cashiers when necessary.

Supervisor: John Myrtle (8607797223)**Experience Type:** Other, Full-timeIt is **OK** to contact this employer

Westerly High School

Nov 2012 - Mar 2015

Boys Junior Varsity Head Coach

Westerly, RI

Supervisor: Jamey Vetelino (401-596-2109)**Experience Type:** Public School, Full-timeIt is **OK** to contact this employer

Westerly Public Schools

Nov 2007 - Mar 2012

Freshman Basketball Coach

Westerly, RI

Supervisor: Jamey Vetelino ((401) 596-4680)**Experience Type:** Public School, After school/EveningIt is **OK** to contact this employer

Westerly Public Schools

Nov 2006 - Mar 2007

Boys Middle School Volunteer Assistant

Westerly, RI

Reason for leaving: At the end of the season I was offered the Freshman basketball position at Westerly High School.

Supervisor: Jamey Vetelino ((401) 596-4680)**Experience Type:** Public School, After school/EveningIt is **OK** to contact this employer

Westerly Public Schools

Nov 2005 - Mar 2006

Volunteer Assistant Boys Basketball Coach

Westerly, RI

Reason for leaving: The head coach of the varsity basketball team was not kept at the end of the season.

Supervisor: Jamey Vetelino ((401) 596-4680)



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

OFFICE OF THE SUPERINTENDENT
AUG 02 2022

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: August 2, 2022
SUBJECT: Staff Update

Name	Position	Reason
Wendi Arnone	District Special Education Resource Teacher – currently assigned to Middle School	Appointment effective 8/30/2022
Bethany Hopfer Carmack	Grade 1 Teacher – Hope Valley	Resignation effective 8/29/2022
Tara Padula	District Teacher Assistant – currently assigned to Richmond	Resignation effective 8/29/2022
John Linacre	Boys Soccer, Assistant Coach – High School	Re-appointment effective 8/2/2022-6/30/2023
Michael (Scotty) McGuire	Girls Soccer, Assistant Coach – High School	Re-appointment effective 8/2/2022-6/30/2023

Chariho Regional School District Superintendent's Interview Report

Name:	<u>Wendi Arnone</u>	Date of Interview:	<u>08/01/2022</u>
Position:	<u>Special Education Resource Teacher</u>	FTE:	<u>1.0</u>
Building:	<u>District -- currently assigned to Middle School</u>	Starting Date:	<u>08/30/2022</u>

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 3

Years of Military Experience: 0

Years of Private School/Out-of-State Experience: 5

Currently Tenured in Another RI District: No

Decision: Recommended ☒ Not Recommended ☐

Salary Step Placement Step 9 (\$73,243)

Master's Degree in Area Directly Related to
Posted Position Yes (\$2,106)

Subject Matter Training Compensation No

Have you been a member and contributed to the RI retirement system? ☒ Yes ☐ No

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. New Teacher Orientation (Aug. 25)
2. Professional Development (Aug. 31)
3. Orientation Day (Aug. 30)
4. 1:1 Initiative
5. Salary and Health Benefits
6. 10-day Rule (if applicable)

Superintendent of Schools

Kristen Merritt

From: Gregory Zenion
Sent: Thursday, July 21, 2022 10:53 AM
To: Gina Picard; Kristen Merritt; Donna Sieczkiewicz
Cc: Mary Beth Florenz; Jennifer Durkin; Michelle Cole; Iris Ornberg; Mary Markovitz
Subject: 1.0 sp ed teacher

Dear Gina,

The CMS hiring committee would like to move Wendi Arnone forward in the hiring process for the position of 1.0 special education teacher.

Thanks,

Greg

Dear Sir/Madam:

Please accept my letter of application for the position of special education teacher in the Chariho school district. I hold a Masters degree in Elementary Education and I hold current certification in Rhode Island as well as Connecticut and North Carolina. With many years of teaching experience including being a special education teacher, I am confident that I would become a valuable asset to your district.

As my resume will demonstrate, I have a strong passion to educate young minds and help them blossom into well-rounded, responsible and successful individuals. Through the course of my career I have had wonderful opportunities to teach diverse groups of students, including those with learning disabilities, those who perform at grade level and those who are gifted /exceptional. I have also stayed current with educational law and state expectations regarding tiered interventions and assessment driven instruction. As a result, I am able to design creative and stimulating lesson plans, which bring a hands on approach to learning and helps keep my students interested, focused and performing to the best of their abilities.

I believe that my greatest strengths include inspiring and motivating my students and boosting their self confidence in my classroom. I achieve this by actively engaging their eager minds by exposing them to enjoyable hands on learning activities that engage them and build on their natural curiosity and prior knowledge. My goal is to help develop their reading, writing, and oral language skills. I believe that parent and teacher communication is a key to a students' success and keep the lines of communication between home and teacher on a regular basis, to promote participation in the educational process and reinforce education in the home.

I look forward with great anticipation to discussing with you the many ways I can make a significant contribution to your educational program. Thank you for your time and your consideration.

Sincerely,

Wendi Jehnzen Arnone

Wendi Jehnzen Arnone

Wakefield, Rhode Island 02879

Education

Adams State College

Alamosa, Colorado

Postgraduate Coursework

Major: education

GPA: 3.000

Credit Hours: 3

Attended January 2016 to February 2016

Adams State College

Alamosa, Colorado

Postgraduate Coursework

Major: ELL/Education

GPA: 4.000

Credit Hours: 3

Attended April 2015 to May 2015

University of Phoenix

Phoenix, Arizona

Postgraduate Coursework

Major: Elementary Education

GPA: 3.750

Credit Hours: 12

Attended October 2005 to April 2010

Transcript

(included)

Norwalk Community-Technical College

Norwalk, Connecticut

Postgraduate Coursework

Major: Early Childhood Education

GPA: 4.000

Attended January 2001 to July 2001

Transcript

(included)

University of Bridgeport

Bridgeport, Connecticut

Master of Education

Major: Elementary Education

GPA: 3.700

Credit Hours: 39

Attended September 1995 to July 1996

Degree conferred August 1996

Transcript

(included)

East Carolina University

Greenville, North Carolina

Bachelor of Science

Major: Merchandising, **Minor:** Child Development / Marketing

Attended August 1986 to August 1991
Degree conferred August 1991

University of North Carolina at Greensboro

Greensboro, North Carolina

Bachelor of Science

Major: Merchandising

Attended January 1989 to May 1990

Experience

South Kingstown School Department

Jun 2022 - Jun 2022

Teacher-Long Term substitute for remainder of year
South Kingstown, RI

Reason for leaving: end of school year

Supervisor: Elizabeth McGuire (401-360-1234)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Coventry Public Schools

Aug 2021 - Dec 2021

5th Grade Teacher

Coventry, RI

- Used various methods such as oral presentations, discussions, etc to provide instruction to individual students and class
- Prepared lesson materials, homework, assignments, tests, etc to meet curriculum goals
- Developed classroom standards to maintain student discipline and behavior
- Used various curriculum based assessment tools such as Diebels, STAR testing and DRA's to benchmark and progress monitor students
- Communicated regularly with parents

Reason for leaving: personal reasons

Supervisor: Kathy Tancresse (401-866-1423)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Coventry Public Schools

Aug 2020 - Jun 2021

4th Grade Teacher

Coventry, RI

- Established rituals and routines that fostered student learning
- Used various curriculum based assessment tools such as Diebels, STAR testing and DRA's to benchmark and progress monitor students
- Evaluated students quarterly progress for progress reports and report cards
- Maintained positive parental contact through telephone conversations, notes, newsletters
- Utilized google classroom and other computer based applications (Kami, Readworks, Kahoot, 99 math, IXL, google forms, etc) for remote/hybrid teaching

Reason for leaving: change in job
Supervisor: Dom Guisti (401-866-1423)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

Coventry Public Schools
Special Education Teacher .6
Coventry, RI

Aug 2019 - Jun 2020

- Responsible for the teaching of 12 diverse elementary students
- Created daily differentiated lesson plans in spelling, reading, writing
- Collaborated with general education teachers and specialists to provide differentiated instruction and classroom accommodations/modifications
- Instructed using a multi-sensory approach that provided visual, auditory, tactile and kinetic learning opportunities for students
- Administered and scored WIATT-III achievement test to create new IEP's
- Evaluated the academic strengths and weaknesses of students and help revise/ create their IEP's
- Organized and participated in annual IEP review meetings, reevaluation meetings and new referral meetings as case manager
- Provided trimester progress reports to parents to monitor progress towards meeting annual goals
- Facilitated necessary accommodations for students during the administration of state mandated assessments
- Led social skills group for 6 students with social/emotional/behavioral needs
- Used various curriculum based assessment tools such as STAR Testing , DRA Assessments, Diebels to benchmark and progress monitor students

Reason for leaving: still employed- change in job
Supervisor: Dom Guisti (401-866-1423)
Experience Type: Public School, Part-time
It is **OK** to contact this employer

Coventry Public Schools
.4 Elementary Special Educator
Coventry, RI

Nov 2019 - Jun 2020

- Responsible for the teaching of 12 diverse elementary students
- Created daily differentiated lesson plans in spelling, reading, writing
- Collaborated with general education teachers and specialists to provide differentiated instruction and classroom accommodations/modifications
- Instructed using a multi-sensory approach that provided visual, auditory, tactile and kinetic learning opportunities for students
- Administered and scored WIATT-III achievement test to create new IEP's
- Evaluated the academic strengths and weaknesses of students and help revise/ create their IEP's
- Organized and participated in annual IEP review meetings, reevaluation meetings and new referral meetings as case manager
- Provided trimester progress reports to parents to monitor progress towards meeting annual goals
- Facilitated necessary accommodations for students during the administration of state mandated assessments
- Led social skills group for 6 students with social/emotional/behavioral needs
- Used various curriculum based assessment tools such as STAR

Testing , DRA Assessments, Diebels to benchmark and progress monitor students

Reason for leaving: change of job

Supervisor: Dominic Guisti (401-822-9460)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

South Kingstown School Department

Oct 2018 - Nov 2018

Special Education Teacher- Long Term Substitute

South Kingstown, RI

- responsible for the teaching of 8 diverse elementary students
- created daily differentiated lesson plans in math, reading, writing
- met IEP goals/requirements for each student
- collaborated with general education teachers and specialists to provide differentiated instruction and classroom accommodations/modifications
- instructed using a multi-sensory approach that provided visual, auditory, tactile and kinetic learning opportunities for students

Reason for leaving: obtained position for year in current job/maternity leave over

Supervisor: Lisa Wilson (401-360-1600)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Immaculate Conception Catholic School

Aug 2018 - Sep 2018

6th, 7th, 8th Grade Long Term English Teacher

Cranston, RI

- Responsible for the teaching of ELA to 120 diverse sixth, seventh and eighth grade students
- Instructed/modeled for students the writing process (pre-write, draft,revise,edit, conference, publish) for their term papers
- Facilitated and taught each grade level their grammar and vocabulary for the week
- Responsible for weekly grade inputting
- Evaluated and graded term papers using a rubric
- Instructed students in enrichment class on public speaking
- Collaborated with facility and staff on a daily basis

Reason for leaving: teacher returned from maternity leave

Supervisor: Andrea Spaziante (401-942-7245)

Experience Type: Other, Full-time

It is **OK** to contact this employer

East Greenwich School Department

Feb 2018 - Present

Long term Substitute Special Educator- 8th Grade

Cole Middle School

- Identified and implemented goals and objectives tailored towards the specific needs and abilities of each student
- Collaborated with colleagues in weekly team meetings and student support conversations
- Organized and participated in annual IEP review meetings, reevaluation meetings and new referral meetings
- Case manager for 7 diverse middle school students
- Evaluated the academic strengths and weaknesses of students and help revise/ create their updated IEP's
- Delivered specialized instruction to meet the needs of students with various learning styles
- Responsible for reporting progress in third quarter report cards
- Facilitated necessary accommodations during lessons, assignments and the administration of all state mandated assessments to students
- Worked
- Designed a student learning Binder as a method of collecting and organizing data to track student progress
- Worked with students in an inclusion setting, small group and individual setting

Reason for leaving: teacher returned from maternity leave

Supervisor: Alexis Meyer (401- 398-1400)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Chariho Regional School District

Sep 2016 - Present

substitute teacher

Wood River Junction Rhode Island

substituted in district in grades k-5

Reason for leaving: still employed

Supervisor: Susan Rodgers (401-539-2321)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Wakefield Elementary School

Nov 2015 - Present

Permanent Building Substitute

Wakefield RI

- Responsible for substitute teaching in grades K-4
- Implemented positive classroom and management strategies
- Worked one-on-one with inclusion, ESL and special education students and adapted lesson plans/instruction techniques for students
- Instructed lesson plans established by primary teachers in all subject areas
- Able to adapt quickly to new environments and students
- Familiar with theories and practices of education and child development.
- Worked productively with staff, students and parents

Supervisor: Lynn Dougherty (401-360-1400)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

South Kingstown School District

Aug 2015 - Nov 2015

5th grade long term substitute

Wakefield Rhode island

long term substitute teacher in 5th grade

Reason for leaving: teacher returned from sick leave

Supervisor: Kathleen Egan (401-782-6223)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Wakefield Elementary School

Nov 2014 - Jun 2015

Permanent building Substitute

Wakefield Rhode island

substitute teacher in grades k-12 4 days a week

Reason for leaving: still employed

Supervisor: Lynn Dougherty (401-360-1400)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Wakefield Elementary School

Aug 2014 - Nov 2014

Third Grade Teacher-Long Term Substitute

South Kingstown School Department

- Established beginning of the rituals and routines that fostered student learning
- Collected student data to drive instruction and student interventions
- Used various curriculum based assessment tools such as AIMS web, STAR testing and Teachers College Developmental Reading Assessments to benchmark and progress monitor students
- Attended monthly Response to Intervention (RTI) meetings to discuss children that are at risk or may be at risk
- Implemented teaching strategies to help tier 1,2 and 3 students enhance their learning and self-esteem in the classroom
- Implemented small group intervention blocks for 19 diverse third graders
- Created enrichment activities for students that needed to be exposed to more challenging concepts
- Evaluated students quarterly progress for report cards
- Attended yearly IEP meetings for students in the classroom
- Administered reading and writing instruction that was aligned with the Workshop Model
- Presented math instruction that was aligned with the Common Core State Standards
- Instructed students in the integration of phonics, spelling patterns and vocabulary using the Words Their Way spelling system
- Attended in-service sessions, faculty meetings, team meetings and various activities outside the school day
- Engineered, organized and implemented reading workshop book clubs
- Participated in Teachers College Reading Assessment and Common Core Math training
- Participated in GEMS science training
- Maintained positive parental contact through telephone conversations, notes, bi-weekly newsletters and beginning of the year open house

Reason for leaving: end of maternity leave
Supervisor: Lynn Dougherty (401-360-1400)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

South Kingstown School Department

Feb 2014 - May 2014

Third Grade teacher-long term substitute
Peace Dale Elementary School

- Administered reading and writing instruction that was aligned with the Workshop Model
- Presented math instruction that was aligned with the Common Core State Standards
- Instructed students in the integration of phonics, spelling patterns and vocabulary using the Words Their Way spelling system
- Engineered, organized and implemented reading workshop book clubs
- Collected student data to drive instruction and student interventions
- Implemented small group intervention blocks for 22 diverse third graders
- Created enrichment activities for students that needed to be exposed to more challenging concepts
- Used various curriculum based assessment tools such as AIMS web and Teachers College Developmental Reading Assessments to benchmark and progress monitor students
- Attended monthly Response to Intervention (RTI) meetings to discuss children that are at risk or may be at risk
- Implemented teaching strategies to help tier 1,2 and 3 students enhance their learning and self-esteem in the classroom
- Evaluated students quarterly progress for report cards and SLO's
- Attended yearly IEP meetings for students in the classroom
- Maintained positive parental contact through telephone conversations, notes and bi-weekly newsletters
- Attended in-service sessions, faculty meetings, team meetings and various activities outside the school day
- Participated in Teachers College Reading Assessment and Common Core Math training

Reason for leaving: end of long term position-third grade teacher returned
Supervisor: Susan Martin (401-360-1200)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

South Kingstown School Department

Jan 2012 - Apr 2012

Long Term Substitute Kindergarten
West Kingston Elementary School

- Instructed students in phonological/phonemic awareness, phonics and spelling using the Wilsons Foundations reading system
- Incorporated Workshop models for math, reading, science and writing in the classroom
- Implemented small group reading intervention blocks for 16 diverse kindergarten students
- Used various curriculum based assessment tools such as AIMS web and Developmental Reading Assessments to benchmark and progress monitor students
- Attended monthly Response to Intervention (RTI) meetings to discuss children that may be at risk
- Monitored and reported on children's development and identified those with possible learning difficulties, consulting other professionals where appropriate
- Created enrichment activities for students that needed to be exposed to more challenging concepts
- Organized and implemented individualized daily take home reading program
- Developed and implemented teaching strategies to help ELL students enhance their learning and self-esteem in the classroom

- Planned and organized a range of individual, and group activities, including movement, dance, singing, games, arts and crafts and nature activities
- Communicated effectively with parents about their children's development
- Maintained positive parental contact through telephone conversations, notes and bi-weekly newsletters
- Evaluated students quarterly progress for report cards
- Attended in-service sessions, faculty meetings
- Participated in Fountas and Pinnell grade level training

Reason for leaving: Teacher returned after maternity leave

Supervisor: Kim Mather (401-360-1130)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Town of Greenwich

Sep 1997 - Jun 2002

Kindergarten teacher

Riverside Elementary Greenwich, CT

- Integrated whole language and phonemic activities into the pre-existing reading and writing curriculum
- Piloted a letter program which was adapted into the 2000-2001 Kindergarten program
- Incorporated writers workshop techniques into classroom by journal writing
- Worked extensively with individual students in beginning reading program
- Organized and instructed small group learning activities in math and reading
- Instructed a diverse student population including ESL students
- Used activities, songs and materials to enhance learning and self-esteem
- Utilized various teaching techniques to allow for differing learning styles
- Evaluated student progress and held regular parent/teacher conferences
- Established and maintained parental contact through telephone conversations and bi-weekly newsletters
- Participated in grade level curriculum planning
- Attended in-service sessions, faculty meetings and school functions
- Parent Teacher Association-teacher representative (1998-2002)

Reason for leaving: Relocation to Rhode Island

Supervisor: John Grasso / Betty Ehik (203-637-1440)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Town of Greenwich

Jul 1999 - Aug 1999

Kindergarten & E.S.L. Orientation Summer Program

Hamilton Avenue School

- Established a language enrichment program for a diverse population of pre-kindergarten students (ESL and students with limited school experience)
- Built upon appreciation of literature by using various phonemic and whole language activities
- Increased appreciation of oral and written language by creating a language rich classroom environment (KWL charts, word walls, class generated books)
- Built on the importance of the home/school connection by developing a daily reading homework activity
- Used various letter activities to introduce the letters, their sounds and their formation
- Implemented a new letter program

-Exposed children to oral language and new experiences by going on numerous curriculum related field trips

Reason for leaving: return to fall teaching position

Supervisor: John Grasso (203-637-1440)

Experience Type: Public School, Summer

It is **OK** to contact this employer

Town of Greenwich

May 1997 - Jun 1997

Long term substitute (Physical Education)

Riverside Elementary School, Riverside CT

-Developed age appropriate skill level activities for grades K-3

-Implemented lessons that encouraged development in fine and gross motor skills

-Worked productively with staff, students and parents

-Evaluated student progress for end of year report cards

-Held full faculty responsibilities

Reason for leaving: Hired for year long kindergarten position at Riverside

Supervisor: Betty Ehik/ John Grasso (203-637-1440)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Town of Greenwich

Aug 1996 - Nov 1996

Student Teacher

North Mianus Elementary School

-Responsible for creating academic lessons for seventeen culturally diverse kindergarten students

-Developed and implemented lessons that encouraged development in fine and gross motor skills

Reason for leaving: Finished student teaching and began substitute teaching

Supervisor: Lucy Mehta (203-9730)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Bedford School District

Sep 1995 - Jun 1996

Student Intern

Pound Ridge Elementary School, Pound Ridge NY

-Responsible for substitute teaching in grades K-5

-Implemented positive classroom and management strategies

-Worked one-on-one with inclusion, ESL and special education students

Reason for leaving: student teaching in the fall

Supervisor: Jim Young (914-764-8133)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Additional Experience

Troop Leader

Girl Scouts of Rhode Island (September 2008-May 2011)

- More than three years of experience as a volunteer Girl Scout leader
- Comprehensive knowledge of Girl Scout program and safety practices
- Skilled in evaluating and making changes to ensure a successful program
- Ability to work independently as well as exercise good judgment
- Possess positive attitude with excellent communication skills
- Responsible for record keeping and documentation
- Developed future goals and objectives

Lifeguard

South County YMCA (June 2009-present)

- 5 + years of experience
- Great ability to react quickly and calmly in emergencies
- Rescues swimmers in danger of drowning and administers first aid
- Monitors activities in swimming areas to prevent accidents and provide assistance to swimmers
- Cautions swimmers regarding unsafe areas.
- Determines chlorine content and pH value of water, using water testing kit.
- Inspects facilities for cleanliness

Cooking/Baking Teacher

Peace Dale Elementary School (Spring 2010 & Spring 2011)

- Instructed food preparation, nutrition and sanitation principles
- Taught food technology and raw food preparation.
- Educated students in the art of cooking.
- Conducted interactive and interesting cooking classes for the students
- Instructed about variety of cooking tools.

Cooking /Baking Teacher

South Kingstown Parks and Recreation (Fall 2006-present)

- Taught students about sanitation, safety, nutrition and culinary skills
- Conducted interactive and interesting cooking classes for the students
- Instructed a variety of techniques in cooking to prepare healthy tasty dishes
- Instructed students about food preparation, food production and work flow of kitchen

Behavior Specialist

Adeline LaPlante Center-Child & Family Services (May 2003- 2006)

- Provided therapeutic interventions in a home based setting
- Planned and initiated appropriate, child centered activities
- Responsible for record keeping and agency documentation
- Developed future goals and objectives
- Evaluated child's monthly progress

Tutor (November 1999-2006)

- Conducted after-school study and tutoring sessions for students in grades K-5

RECEIVED AUG - 2 2022

Bethany Carmack

Coventry, RI 02816

Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894

To the Chariho Regional School District,

I am writing to announce my resignation from my position as a grade 1 teacher at Hope Valley Elementary School, effective August 29, 2022. This was not a decision that I made lightly, but I feel it is time for me to move on to my next challenge.

Thank you for the opportunity to work in the district for the last 8 years. I have thoroughly enjoyed working here and appreciate every opportunity that I have been given. I will be in before school to turn in my badge and computer, and to clean out my classroom.

Thank you again for the opportunity and I wish the Chariho School District the best in the future.

Bethany Carmack

Kristen Merritt

From: Tara Padula
Sent: Tuesday, August 02, 2022 10:24 AM
To: Gina Picard
Cc: Kristen Merritt; Sharon Martin
Subject: Resignation

Dear Superintendent Picard,

I am sending you this email to notify you of my resignation as a Teacher Assistant at Richmond Elementary School effective August 29, 2022. I have decided to go back to school full time to pursue a degree in the medical field.

My time at Richmond Elementary School was amazing. I learned so much about myself, growing in ways that I never thought were imaginable. I worked with fantastic and dedicated staff that taught me about helping and caring for students, finding ways to talk about issues that are productive and not demeaning. And of course, the kids taught me about how each one is special and deserves kindness, empathy, and respect- I am a better person because of them and their "lessons" about compassion, happiness, and never giving up!

Please send any further correspondences to

Warwick, RI 02888

Sincerely,

Tara Padula