

Business

ENCLOSURE **IXA**

Chariho Regional School District Athletic Coach Handbook



INTRODUCTION

The purpose of this handbook is to provide student-athletes and their families with an overview of the Chariho Regional School District (CRSD) Interscholastic Athletic Program and the policies, procedures, and rules that govern it. Questions regarding any material in this handbook, as well as questions about any aspect of the program not addressed in this handbook, should be directed to Justin Cahoone, Director of Athletics.

This handbook ~~describes specific procedures and policies that~~ will assist in achieving and maintaining high standards in our interscholastic program. Any policy or statement may be amended or modified at the time of the annual review.

We are committed to the highest sense of integrity encompassing every aspect of our behavior as representatives of the Chariho community. We strive for high moral character, honor, respect, and honesty in all our actions, realizing that the strength of a community is based on the integrity of its members. We serve as role models, mentors, and leaders seeking not only to teach others but also to learn from their diverse experiences. We take pride in creating and fostering relationships, which lead to a strong and vibrant community.



PURPOSE

This handbook is designed to serve as a guideline for all coaches and assistant coaches in the Chariho Regional School District. The handbook will help the coaches prepare for all aspects of an athletic program that are vital to its success.

Outlined within the handbook are the areas that a quality athletic program should incorporate to provide a safe and positive environment. Included in these areas are budget procedures, academic eligibility, equipment inventory, coach's responsibilities, medical emergencies and evaluations.

Athletics play an integral part of the educational experience at Chariho. Our students learn lifelong lessons from their participation in interscholastic athletics. Lessons in sportsmanship, teamwork, cooperation, and competition are an integral part of the athletic experience. The program also plays an important role in helping the individual student-athlete to develop a healthy mind and body. Athletic competition fosters school spirit and helps all members of the school community, spectators as well as participants, to develop pride in their school and community.

The Chariho Regional School District requires our coaches to conduct themselves within the framework of the goals of the district, to follow all district policies, procedures of the Athletic Department, and the regulations set forth by the state associations. Our Coaches represent the district in interscholastic activities and **MUST** consider athletics as part of

the total education program, encouraging athletes to work to their maximum ability in academics as well as in sports.

OBJECTIVES

Athletics at Chariho will be treated as an educational endeavor. Coaches must strive to attain specific objectives toward the positive development of the student-athlete through proper educational principles and techniques.

- Development of a positive atmosphere
- Development of leadership qualities
- Development of physical, social, and emotional growth
- Development of moral qualities
- Development of sport-specific skills
- Development of life skills such as accountability, punctuality and responsibility
- Development of positive character traits including loyalty, and cooperation
- Development of sportsmanship and fair play

PERSONAL RESPONSIBILITIES OF THE COACH

1. The coach will follow the requirements of the school committee, school administration, athletic director and the Rhode Island Interscholastic League(RIIL) (school district policies can be accessed at www.chariho.k12.ri.us and RIIL policies can be accessed at www.riil.org).
2. The coach will set a good example for all student-athletes by:
 - a. Practicing good health habits.
 - b. Exhibiting good sportsmanship at all times.
 - c. Dressing appropriately for the occasion.
3. The coach will be cognizant of the academic progress of their players and encourage academic excellence by monitoring academic performance.
4. The coach will meet all state and local certification requirements. These courses will be tracked by the Chariho Athletic Director and Human Resources Administrator. He/she will possess the following:

a valid Rhode Island Coaching Certificate,

- Meet all requirements set forth by the Rhode Island Interscholastic League Rules and Regulations
 - Including but not limited to Articles 3, 6, 7, & 13.
- Comply with the NFHS & RIIL rules
- Must be in Compliance with the Initial Certification Requirements
 - Completion of the NFHS Course: Fundamentals of Coaching Course
 - NFHS Protecting Students from Abuse Course
 - NFHS Concussion Course- Annual Requirement
 - NFHS Sudden Cardiac Arrest Course-Annual Requirement
- All coaches must at all times maintain current certification in the following areas:
First Aid, Health and Safety, RedCross or American Heart Association (AHA)
First Aid Certification or equivalent, Red Cross, American Heart
Cardiopulmonary Resuscitation(CPR) certification or equivalent
- Attend Title IX Training
- Attend Suicide Prevention Training
- Register Annually with the RIIL
- He/she All coaches will also complete a federal background check.

5. The coach is required to use the district-issued account to communicate with students and parents/guardians. The District will determine which if any app may be used for communication. Coaches may not use their personal emails or cell phone numbers to communicate with students and families. Doing so may be grounds for dismissal. is encouraged to utilize the sportsyou web based app or remind app for communicating with student-athletes and parents. Coaches will respond to a parent communication within 24 hours.

6. All coaches are required to keep all personal contact information updated with the Athletic Director and the Human Resources Administrator. This includes name, address, and phone numbers

7. Coaches' communication with students should always be respectful and refrain from degrading humiliating, or discriminatory remarks. While it is understood that the nature of the coach-athlete relationship can develop into one of mentorship and trust, coaches must foster a relationship that is professional and avoids partiality and the appearance of impropriety. Coaches must use good judgment in their relationships with students both inside and outside of the school/district context.

8. Coaches are responsible to know and understand the District's policies. This includes policies regarding harassment, bullying, Title VII, Title XI, student abuse and neglect(DCYF).

All of these requirements must be completed in order to coach in the Chariho school district.

DUTIES AND RESPONSIBILITIES OF THE HEAD COACH

- Hold a pre-season meeting in accordance with RI General Law: 16-11.1.2, including a lecture on substance abuse.
- Enforce and carry out all rules established by the Rhode Island Principal's Committee on Athletics and the Chariho Regional School Committee
- Inform all athletes of the risk of injury prior to the first practice
- Immediately report all violations of rules, regulations and behavior to the Athletic Director
- Immediately report all injuries to the school nurse, principal and athletic director, using the appropriate form
- Maintain an accurate roster at all times and file such with the athletic director
- Assist the athletic director to ensure that all participants undergo a physical examination and have on file the required notarized Assumption of Risk form, the insurance form, a signed athletic handbook contract and a signed concussion form.
- Assist the athletic director by recommending games in addition to the league schedule, but keeping within the maximum number of contests allowed
- Assume responsibility for knowing the location of all away contests
- See that facility regulations are understood and enforced
- Assign duties to and evaluate the performance of all assistant coaches in his/her sport
- Prepare public information releases for his/her sport
- Maintain a detailed list of equipment used and be prepared to inventory and return same at the conclusion of the sport's season
- Prepare and submit a list of recommendations for awards
- Complete all annual reports using the appropriate forms
- Assume responsibility for the team under his/her direction
- Plan and conduct all practice sessions
- Enforce all rules and regulations pertaining to conditioning and training
- Advise parents of athletes on all matters of the student's well being
- Pay any fines imposed by the RIIL for failing to have a representative at mandatory interpretation meetings or ejection from a contest
- Advise athletes of the dangers of alcohol and other drugs
- Review the athletic handbook with the athletes and their parents
- Supervise the athletes at all times
- Attend all meetings called by the athletic director or his designee
- Attend all meetings called by the RIIL and the coaches' association
- Support the athletic department by chaperoning the Homecoming Dance
- Conduct a mandatory parent and athlete meeting to explain team expectations

- Attend annual coaches' meeting to select senior athletic awards
- Practice is not allowed if school is canceled or dismissed early due to weather or an emergency. Authorization is required from the Superintendent through the Director of Athletics if a team wishes to practice.
- Hold an end-of-year meeting with athletes to return all equipment and uniforms
- Recommend additions and/or improvements for the care and maintenance of facilities

DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COACH

- Support the athletic program of the school
- Attend all meetings called by the coach and athletic director
- Support the head coach in his/her particular sport
- In the absence of the head coach, assume the role of the head coach and function accordingly
- Pay any fine imposed by the RIIL for ejection from a contest
- Attend all meetings called by the athletic director or his designee
- Support the athletic department by chaperoning the Homecoming Dance

SPORTSMANSHIP EXPECTATIONS OF THE COACH

- Coaches will lead by example in the promotion of good sportsmanship
- Coaches will demand good sportsmanship from their players
- Coaches will show respect for the officials at all times. Public displays of dissent, abusive language and /or gestures will not be tolerated
- Coaches will show respect for the players, coaches and fans of the opposing team
- Coaches will play within the spirit of the rules. They will not teach or allow their players to break the rules as a form of intimidation or to gain an advantage
- Coaches will not encourage or allow their players to intentionally injure an opponent
- Coaches will not allow their players to fake an injury
- Coaches will not incite the crowd
- Coaches will encourage good sportsmanship from their fans
- Coaches will strive to have their team leave the game with respect for themselves, opponents and officials

ELIGIBILITY

Any student may be eligible to participate in interscholastic athletics as long as they meet **both** the requirements outlined by the Rhode Island Interscholastic League and the Chariho Regional School District.

Academic eligibility for athletics:

Student-athletes wishing to participate in athletics must meet the following criteria (in addition to eligibility requirements of the Rhode Island Interscholastic League).

CRSD academic eligibility rules require that each student maintain a minimum overall average of 70, and no more than one failure. Academic eligibility is determined by grades of the previous marking period (~~quarter average, not semester or final average~~ refer to [Eligibility Requirements for Athletics Policy](#)). Academic eligibility is also determined by the missing work list. Any student-athlete on the missing work list is not allowed to participate until ~~they~~ **the student-athlete** has ~~have~~ completed the work and their name has been removed from the list.

Students are **NOT** eligible if:

1. They are excused from physical education for medical reasons.
2. Their nineteenth (19) birthday occurs prior to September 1st of the current school year.
3. They have represented the school in any one sport for more than four seasons and/or have been in attendance for more than eight semesters. A student-athlete has eight consecutive semesters of eligibility beginning with the ninth grade.
4. They have changed schools without a change of legal residence.
5. They will comply with all other provisions of the RIIL's Rules and Regulations.

CODE OF CONDUCT FOR STUDENT-ATHLETES

In addition to eligibility regulations established by the Rhode Island Interscholastic League, there are Chariho Regional School District rules to which the student-athlete must adhere.

The Chariho Behavior Code and Athletic Handbook will be applied in all situations ~~se defined~~ and student-athletes will receive the same disciplinary action as that applies to the entire student body.

Disciplinary action will be administered by the coach and/or athletic administration. Immediate action may take place at the discretion of the coach in situations where consultation with other authorities is not possible. Parents will be advised in all cases of suspension. A written report(s) of all pertinent details of a disciplinary matter will be filed with the athletic director immediately upon **the** occurrence of the incident.

The Athletic Handbook is designed to create a set of guidelines for each player to follow. These guidelines will help teach the players about responsibility and commitment to their teammates and the athletic program.

Before starting the athletic season, the coach will meet with the athletes to discuss the athletic handbook rules and regulations. At this time, all rules and regulations are to be presented to the athletes for clarification and discussion. These rules and regulations are designed to provide a fair and consistent approach to discipline the athletes in the areas of academics, conduct on and off the field, and training rules. Each athlete should discuss the rules and regulations with their parents/guardians before deciding to make the commitment to the team. A signed contract is to be completed and returned to the athletic director each year.

HAZING

Hazing is a very serious act and will not be permitted or tolerated by any member of a CRSD athletic team. Hazing is a complex social problem that is shaped by power dynamics operating in a group and/or organization. Hazing refers to any activity expected of someone joining a group that humiliates, degrades or risks emotional and/or physical harm, regardless of the victim's willingness to participate.

Definition

Hazing occurs when an act is committed against a student or a student is coerced into committing an act that creates a substantial risk of harm to the student or to any third party in order for the student to be initiated into or affiliated with an athletic team. Hazing includes, but is not limited to:

1. Any activity involving an unreasonable risk of physical harm, including paddling, beating, whipping, branding, electric shock, sleep deprivation, exposure to weather, placement of harmful substances on the body, and participation in physically dangerous activities;
2. Any activity involving the consumption of alcohol, drugs, tobacco products, or any other food, liquid, or substance that subjects the student to an unreasonable risk of physical harm;
3. Any activity involving actions of a sexual nature or the simulation of actions of a sexual nature;
4. Any activity that subjects a student to levels of embarrassment, shame, or humiliation or which creates a hostile, abusive, and intimidating environment for the student;
5. Any activity involving any violation of federal, state or local law or any violation of school district policies and regulations.

Hazing perpetrators are subject to appropriate disciplinary action including, but not limited to, expulsion from the team. Hazing is covered by the CRSD's Policy Against Harassment, Intimidation, or Bullying.

ADMINISTRATION

Postponing Games: Postponement of games will take place only after there is a conference between the athletic director and the coach.

The following factors must be considered:

- Safety of athletes.
- Condition of the playing surface.
- Travel conditions.
- Equipment conditions.
- Safety for all concerned.

The athletic director will render the final decision and assume the responsibility for rescheduling the contest according to league rules.

EQUIPMENT GUIDELINES

Coach's Responsibility

The head coach is directly responsible for the care, control, and upkeep of all equipment and facilities to ensure the safety of the athletes. He/she must also make the athletic director aware of the need to replace equipment and repair facilities.

Inventory/Issuing equipment:

The head coach will complete an inventory sheet prior to the start of the season and keep it on file. Once this is done, the coach may begin to issue all equipment necessary to his/her athletes. When each athlete is issued equipment, they will be instructed in the proper use, care (washing) and maintenance of their equipment. Athletic equipment will only be worn during practice sessions and interscholastic contests. At no time shall an athlete wear school-issued uniforms and/or equipment to physical education class, school, or in the community without prior approval of their coach and/or athletic director.

Inspection and Maintenance:

Periodically all coaches will check for defective, hazardous, or unsafe equipment/facilities and report this to the Athletic Director.

Collection:

The head coach is responsible for collecting, inventorying and storing all equipment. All equipment will be collected, cleaned, inventoried, and stored within two weeks of their last contest. All equipment turned in by the athlete will be cross-checked against their information sheet. Any athlete who has lost their uniform and/or equipment will be charged the full replacement costs. All payments will be forwarded to the Chariho Athletic Department.

LOCKER ROOM

A coach will be responsible for the opening and closing of the locker room at all times. The head coach or assistant coach is responsible for the actions of his/her players from the time they report until the time they leave the practice or contest. Cleats are prohibited from being worn in the building. All locker areas are expected to be clean and neat at all times.

FITNESS CENTER REGULATIONS AND SUPERVISION

- Shirts, pants and shoes are required at all times - tank tops are acceptable
- Nobody is to be in the fitness center alone with only one other person
- Students must be under the supervision of the instructor assigned
- Lifters must work with a partner
- Replace all weights on the racks immediately following use
- Know your limits! Work with the instructor in determining your limits
- Do the lifts correctly. It is better to use lighter weights than run the risk of injury
- Warm up with proper stretching exercises
- Because of our limited space, the number of lifts will be determined by the supervisor

- No food or drink inside the weight room with the exception of water
- No horseplay or profanity
- No abuse of equipment. Any equipment that is broken must be reported immediately
- Strength training is not only a supplement to other athletic programs, but also a highly-skilled activity

SEVERE WEATHER (LIGHTNING) SAFETY POLICY

The following procedure is to be used in all outdoor sports/activities sponsored by the RIIL by game officials and/or athletic director and/or sport directors and/or coaches.

- A. How to determine when to suspend outdoor activities: The “Flash-to-Bang” method is the recommended method in severe weather to avoid lightning danger:
 1. Count the seconds between seeing the lightning (flash) and hearing (bang) of thunder.
 2. Divide by five (5) to determine how far away in miles the lightning activity is occurring.
 3. Be inside a safe structure by the time the count approaches thirty (30) seconds (30 divided by 5 = 6 miles).
- B. All activity is to be postponed or suspended if a thunderstorm appears imminent before or during a contest (regardless of whether lightning is seen or thunder heard) until the hazard has passed. Signs of imminent thunderstorm activity are darkened clouds, high winds and thunder or lightning activity.
- C. Officials, coaches, sport directors or personnel in charge will designate a safe shelter for each venue, such as inside a residential school building, but not dugouts or under trees or bleachers where lightning can still strike. An alternative emergency safe shelter is a school bus, car (solid roof, not a convertible) with windows rolled up completely.
- D. Officials are to make the call to remove individuals from the field. Coaches/Athletic Directors/Sports Directors are to make the call to remove individuals from any sport/activity where no official(s) are present.
- E. Activities may resume after thirty (30) minutes following the last sound of thunder or lightning flash.
- F. Other:

1. Be more wary of the lightning threat than the rain. Lightning can strike far from the rain shaft.
2. Lightning or thunder should be the determining factor in postponing or suspending the activity – not the amount of rainfall on the playing field. Even a gentle rain can bring lightning.
3. For further information on the topic: “Lightning Safety for Athletics and Recreation” www.nata.org/publicinformation/files/lightning/pdf.

MEETINGS AND BANQUETS

Along with other duties, the head coach is responsible for filing an end-of-the-season report with the athletic director that contains information about the team for the year. The report must detail the information listed below:

1. League and season records.
2. League standings.
3. League banquet information.
4. Player/team recognition of awards (league/state).
5. Recommendation for players earning a school letter.
6. Recommendations regarding equipment needed for the next budget.

A head coach or delegate must attend league meetings in order to be in good standing with the Rhode Island Interscholastic League and the coaches' associations. His/her attendance is vitally important to the team for the following reasons:

1. Rules interpretations (new and old)
2. Equipment changes
3. League and non-league scheduling
4. Playoff scheduling (dates, times, sites)
5. All-league nominations
6. General association information

The head coach must attend the league banquet to represent the school and support the players being honored by the league. It is strongly recommended that each coach attend the annual Senior Athletic Banquet sponsored by the Chariho Sports Boosters. Showing that ~~you~~ **all coaches** care about ~~their~~ **student-athletes'** personal achievements and recognizing the dedication and commitment they have made to the team and school means a great deal to the athletes and their families.

MEDIA RESPONSIBILITIES

The head coach must be available to make **the** game, player and seasonal information available to the local newspapers, radio, and television stations.

The head coach is responsible for providing statistics (player/game), along with a game analysis and summary, to the local newspapers, radio, and television stations. This information will allow members of the community to follow local teams and athletes throughout the season. The coach must make arrangements for player interviews and photo sessions.

When making statements to the media, a coach is prohibited due to confidentiality regulations, to discuss disciplinary, personnel, or medical matters regarding an athlete.

MEDICAL CONSIDERATIONS AND INJURIES

No matter the amount of precaution taken, injuries to athletes will occur in interscholastic athletics. Therefore, all coaches must be prepared to handle all injuries and emergencies in a professional manner.

Before an athlete can participate in a practice or game, the coach must have proof that he/she has fully completed and passed a physical examination. All physical examinations must be completed on the school form and returned to the head coach, school nurse or athletic director. In addition, the head coach will verify that all participants have a completed insurance form on file.

Prior to the start of the season, the head coach will make all players aware of the potential injuries that can occur while playing sports. Corresponding to this, all players will turn in an Assumption of Risk form that is signed by a parent or guardian and notarized. These forms will be returned to the head coach and then given to the athletic director prior to the first Interscholastic League contest. Only one form is required for a student's four years of eligibility.

All players must have an Emergency Medical Authorization form completed and returned to the head coach before competing. The coach will have this form accessible at all team events. This form contains vital personal information such as the player's name, date of birth, parents' names and telephone numbers, emergency telephone numbers and the player's medical history. The parent or guardian's signature on this form authorizes medical treatment by medical personnel and transportation to a hospital only after repeated efforts to contact the player's parents have failed or in a life-threatening situation.

At Chariho Regional High School, the athletic department does not employ an athletic trainer; therefore, the assumption of responsibility is placed on the coach in charge of the sport. The coach must be prepared to recognize injuries and administer first aid or refer the injured athlete to the appropriate medical personnel.

There is an AED located in the foyer at both the middle school and high school buildings. An AED is also kept in the high school athletic booth, nearest the main athletic field and the Maddie Potts Memorial Field House. An AED is also located in the athletic shed

nearest the tennis courts. Prior to the start of each season, the coach will inform the players of the location of the nearest AED, and will assign two players to be responsible for retrieving the AED in case of emergency.

Heat Illness

Dehydration:

Symptoms:

- Loss of fluid
- Dry mouth, thirst
- Irritability
- Diminished performance
- Increased risk of heat cramps, heat exhaustion and heat stroke

Heat Cramps:

Symptoms:

- Muscular pain, spasms
- Abdominal muscles and legs involved
- Occurs later in an activity
- Usually due to lack of adequate salt intake with heavy sweat losses

Heat Exhaustion:

Symptoms:

- Skin may be cool, moist
- Skin may be pale or flushed
- Usually heavy sweating
- Pulse may be fast and weak
- Breathing may be fast and shallow
- Body temperature may be normal or elevated
- Tired, weak, dizzy
- Nausea, vomiting
- Headache, fainting
- May develop within hours or days of exposure to high temperatures

Heat Stroke (a true medical emergency):

Symptoms:

- Elevated body temperature usually greater than 106 degrees
- Sweating is common
- Pulse may be weak, rapid or slow
- Headache, dizziness
- Nausea, vomiting
- Confusion, disorientation
- Poor judgment, belligerent
- Nervous system dysfunction – delirium, seizures, coma
- Brain, heart, liver, kidney, and muscle damage
- Blood coagulation problems

Treatment of heat stroke:

- Life-threatening! Act fast!
- Cool first, then move individual.
- Move player to shade or air conditioning. Immerse in tub or small pool.
- Apply ice bags to the body, especially the scalp, neck, armpit, and groin.
- Think beyond fluids. No fluids by mouth.

How heat affects performance:

- Impaired short-term memory
- Decreased mental acuity
- Slower reaction time
- Emotional instability
- Irrational behavior
- Combativeness
- Confusion
- Disorientation
- Apathy

Risk factors for heat illness:

- Symptoms can be subtle and accelerate quickly
- Diet low in minerals
- Large sweat losses
- Inadequate fluid intake
- Overweight/increased body mass index that decreases heat loss
- Prescription drugs, i.e. antihistamines, diuretics, beta-blockers
- Non-prescription drugs, i.e. caffeine, amphetamines, ephedra-like substances, steroids, cocaine
- Certain medical conditions, i.e heart disease, asthma, allergies

Heat illness prevention:

- Education for coaches, parents and players
- Proper conditioning
- Acclimatization – takes time – days to weeks
- Adequate hydration
- Electrolyte replacement (sodium, potassium)
- Appropriate diet – no caffeine – no stimulants
- Pre-activity fluid loading
- Schedule regular water breaks

(reprinted from 2004 SportsTemp, LLC)

INJURED ATHLETE PROCEDURE

In the event that a student is injured in an athletic contest and a parent/guardian is not present, the following steps should be taken:

1. Coaches will have the Emergency Medical Authorization Form with them at all times. This form should be taken to the hospital with the injured athlete.
2. If no parent/guardian is present, the coach or his/her designee will accompany the student to the hospital. If more than one coach is present, a coach must accompany the student to the hospital.
3. A parent/guardian will be contacted immediately.
4. The coach or his/her designee will make arrangements for transportation home from the hospital.

It is our intent to ensure that a responsible adult be with the injured athlete at all times.

INJURY FUND

Procedure for the R.I. Interscholastic Injury Fund:

1. Blue Cross or any similar personal coverage must be used whenever it can be applied.
2. The Student Accident Insurance Plan may part of the bill.
3. The R.I. Interscholastic Injury Fund will consider any balance which may remain after the insurance coverage has been exhausted.
4. Each student-athlete is required to have health insurance. The Injury Fund will not consider any balance if the student-athlete is not insured.
5. Present any bills to the athletic director who will prepare the claim and forward it to the R.I. Interscholastic Injury Fund for reimbursement.

TRANSPORTATION

- Coaches will distribute themselves on the bus as to properly supervise athletes

- Athletes must travel to and from away athletic contests in transportation provided by the athletic department.
- Athletes will remain with their team under the supervision of the coach when attending away contests.
- Athletes are not permitted to drive their own vehicles to away contests.
- Athletes who miss the bus will not be allowed to participate in the contest.
- All regular school bus rules will be followed.
- In cases where males and females are sharing a bus, males and females are not permitted to share seats on the bus.
- Athletes may return from an away contest only with their parent or legal guardian. In that event, the parent/legal guardian must complete and provide a written request for the coach.
- Coaches are not permitted to transport students in their personal vehicles.

CAPTAIN'S PRACTICES

Coaches are prohibited to hold practice or be present at practice prior to the official starting date for that season. At no time are school equipment, supplies, or facilities to be used before the official starting date for the purpose of practice or games. "Captain's practices" are prohibited and not endorsed or supported by the athletic department. Player attendance at "captain's practices" will not be used as criteria for team selection.

Liability for injury during a "captain's practice" will not be incurred by the school district, and students are not covered by the Rhode Island Interscholastic Injury Fund before the official starting date for that sport. Coaches who have knowledge of and encourage or support "captain's practices" may be placing themselves in a position of liability in the event of an injury.

DRESS POLICY FOR GAME DAY

Some teams choose to "dress up" on game day to demonstrate their pride for their team and school. "Dressing up" on the day of a game or contest is optional for the team, at the discretion of the coach. However, if teams choose to "dress up" on game day, appropriate attire is expected. Males are expected to wear ties that are pulled up with a tucked dress shirt with a collar; slacks with a belt are to be worn. Females are expected to wear dresses, pantsuits, skirts, blouses, or sweaters. As an option, teams may also choose to wear uniforms on game day.

FUNDRAISING

All Requests to conduct fundraising activities must be in compliance with the policy on Fundraising and Commercial Activity. Fundraising activities may not be used for the purpose of funding items that should be included in the school budget. Written approval must be gained at least two weeks before the activity. Only approved activities will be included on the District Fundraising Calendar; requests must be received by May 1. Activities published on the calendar will be given preference over requests submitted at a later date. The proper completed form must be submitted to the athletic director.

STUDENT PARKING

Student-athletes are not to relocate their vehicles to another parking lot until the afternoon buses have departed from the campus. Following bus departure, student-athletes are allowed to move their vehicles to an available valid parking space only. Parking in fire lanes or other areas that are not designated as valid parking spaces is prohibited, and subject to the suspension of campus parking privileges.

SUNDAY ACTIVITIES POLICY

The Chariho Regional School District recognizes Sunday mornings as a special time for families. It shall, therefore, be the policy of the school district that no staff member or student shall be required to participate in a school activity on Sunday mornings.

SCHOOL CANCELLATION AND ACTIVITIES

If school is canceled or there is early dismissal due to weather conditions, all activities are canceled for that day. This includes all contests or practices.

AFTER-HOURS SECURITY

In an effort to improve after-hours security at Chariho High School and Chariho Middle School, the following guidelines have been implemented.

- All exterior doors will be locked at 3:15.
- All groups with approved requests to use Chariho High School and Chariho Middle School will meet a custodian at the front door ten (10) minutes prior to the scheduled time of use. All individuals with keys are to enter and exit by the front doors only;

these individuals are to check-in with a custodian upon arrival. All other doors are to remain locked at all times.

- Upon entry, an authorized individual or designee is to remain at the front door until all participants have arrived. **The doors are not to be "propped" open.** When all participants have arrived, the doors are to be closed and checked.
- Under no circumstances will participants enter the building prior to the adult supervision.
- While in the building, the adult supervisor is responsible for all participants. Participants are not to leave the assigned area without supervision.
- All groups approved to use the facilities must return all items to their original location and must leave the used area clean and tidy.
- These guidelines must be reviewed with participants on a biweekly basis.
- Failure to follow these guidelines will lead to retraction of approval to use the facility.

Chariho High School and Chariho Middle School are important community resources. It will take responsible action by all to ensure that they remain so.

ATHLETIC AWARDS

Awards are an integral phase of athletic programs because they represent recognition of participation and achievement. It is expected that requirements be such that they enhance the importance of such an award.

The varsity award shall be presented to an athlete who satisfied the participation requirements as listed below, completes all team obligations, and receives the recommendation of the coach.

BASEBALL/SOFTBALL: Play in one-fourth of all innings played; pinch-hit or pinch run in three-fourths of the games played; pitch in four starts or six-game appearances.

BASKETBALL: A player who participates in half of the total number of halves. Playing any part of a half constitutes a half.

CHEERLEADER: Meet ninety percent of contest and practice requirements.

CROSS COUNTRY: A runner who makes a first place in any scheduled league cross country meet or who finished in one of top seven positions in at least two meets or in the top ten in conference meets or top fifteen in regional or state meet.

FIELD HOCKEY/LACROSSE: A player who participates in half the total number of halves. Playing any part of a half constitutes a half.

FOOTBALL: A player who participates in half the total number of quarters. Playing any part of a quarter constitutes a quarter.

GOLF: A player who makes a first place in any scheduled league golf match or who finishes in one of the top four positions in at least two meets.

SOCCER: A player who participates in half the total number of halves.
Playing any part of a half constitutes a half.

TENNIS: Earn as many points as there are matches: one point for playing and one additional point for winning.

TRACK & FIELD: Earn a total of twenty points. One participation point for finishing in the top four in a meet plus actual points won in large meets with eight or more teams.

VOLLEYBALL: Participation in fifty percent of games played.

WRESTLING: Participation in fifty percent of matches or earning fifty wrestling points: PIN = 6 points; DECISION = 3, 4 or 5 points; DRAW = 2 points.

MANAGER: A student who is a manager of a varsity team is eligible for an award. He/she must manage for the entire season.

LETTERING CRITERIA

1. To receive an award, the student-athlete must have been a bona fide member of that team at the end of that sports season.
2. A coach will have the prerogative to letter a senior who has not met the seasonal requirements for lettering.
3. Any athlete who is a starter or plays regularly and was thereafter injured may be awarded a letter if in the coach's judgment, he/she would have met the lettering requirement.
4. The coach and/or athletic director may issue a letter of certificate for individual achievement.
5. The coach and/or athletic director reserves the right to deny recognition as they deem appropriate due to breach of conduct.

State Championship Awards:

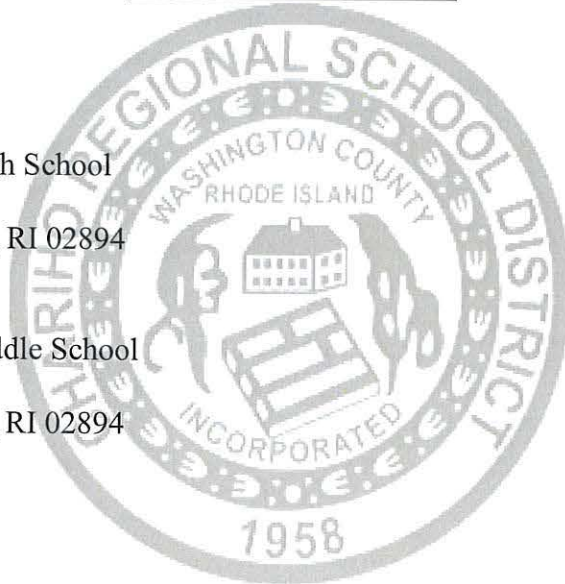
The Chariho Sports Boosters will provide an individual or individual team members who have earned a state championship a gift commemorating the accomplishment. It is the coach's responsibility to attend a sports boosters' meeting for the purpose of presenting the request for such a gift. The boosters club is scheduled to meet on the second Wednesday of every month in the high school faculty room.

Important Contact Info.

Addresses:

Chariho Regional High School
453 Switch Road
Wood River Junction, RI 02894
(401) 364-7778

Chariho Regional Middle School
455B Switch Road
Wood River Junction, RI 02894
(401) 364-0651



Contacts:

Athletic Director – Justin Cahoone ~~Mike Shields~~ 364-7778 x2168

Assistant Athletic Director – Kristian Calise ~~Jim Provuncher~~ 364-7778 x 2168

Ocean State First Student bus company – Michelle Pelchat 552-7608 212-9573



State of Rhode Island
DEPARTMENT OF EDUCATION
Shepard Building
255 Westminister Street
Providence, Rhode Island 02903-3400

GRANT AGREEMENT

BETWEEN: Rhode Island Department of Education

255 Westminister Street
Providence, Rhode Island 02903

AND: Chariho Regional School District

SUPPLIER #: 3187

RELATING TO: Middle School Math HQMI Support for Ready Math

Work and activities by **Chariho Regional School District** to be undertaken in accordance with the attached SECTION I Terms and Conditions and SECTION II Work Program Specifications in consideration of compensation to be paid by the Rhode Island Department of Education (RIDE) as set forth in SECTION III Budget.

THIS GRANT IS NOT VALID OR LEGALLY BINDING UNTIL SIGNED BY BOTH PARTIES. DO NOT PERFORM ANY WORK ON THIS GRANT THAT PREDATES THE GRANT AWARD DATE. GRANT PAYMENTS WILL NOT BE PROCESSED UNTIL THIS SIGNED AGREEMENT IS RECEIVED BY RIDE.

ACCEPTED:

RHODE ISLAND DEPARTMENT
OF EDUCATION

Chariho Regional School District

Angélica Infante-Green
Commissioner

Gina M Picard
Superintendent

DATE: _____

DATE: _____

SECTION I

A. SPECIFIC TERMS AND CONDITIONS

Chariho Regional School District
455A Switch Rd
Wood River Junction RI 02894

Project Start Date: August 31, 2021
Project End Date: June 31, 2022

4. Contract Officer
Michael Comella

Project Officer (RIDE)
Chris Castillero

5. Project Officer
David Luther

6. Amount \$ (LEA amount for year)
\$24803

7. Special Conditions: None |

SECTION I (continued)

Article 1

Parties to Agreement. This Agreement is made by and between the Rhode Island Department of Elementary and Secondary Education (RIDE) and the party specified in SECTION I A1 (the Grantee).

Article 2

Period of Performance. This Agreement will be effective on the starting date as specified in SECTION I A2 and, unless renewed or extended, will expire on the termination date as specified in SECTION I A2. It is understood and agreed by and between the parties that this Agreement covers work and services to be provided by the Grantee for the period specified in SECTION I A2.

Article 3

Modification of Agreement. This Agreement may be amended or extended by mutual written consent provided that such consent may not be unreasonably withheld, and further provided, that there is a fiscal appropriation for any extension.

Article 4

Contract Officer. The Grantee agrees to maintain close and continuing communication with the RIDE contract officer, as specified in SECTION I A3, throughout the performance of work and services undertaken under the terms of the Agreement. The contract officer is responsible for authorizing all payments made by RIDE to the Grantee under this Agreement.

Article 5

Project Officer. The project officer, as specified in SECTION I A4, is responsible for coordinating and reporting work performed by the Grantee under this agreement.

Article 6

Delays. Whenever the Grantee has knowledge that any actual or potential situation is delaying, or tends to delay the timely performance of work under this Agreement, the Grantee shall immediately give written notice thereof, including all relevant information with respect thereto, to RIDE.

Article 7

Funding. This is a cost reimbursement Agreement. In consideration of work and services performed by the Grantee in accordance with SECTION II of this Agreement, RIDE agrees to reimburse the Grantee for allowable costs incurred by the Grantee under this Agreement in an amount not to exceed the amount specified in SECTION I A5 and in accordance with estimated expenditures as set forth in SECTION III Budget. Reimbursement for travel within the continental United States is limited to the per diem rates established by the General Services Administration (GSA). Per diem rates are posted at: www.gsa.gov/perdiem. RIDE shall process all invoices within 30 days of date of invoice. All payments are provisional pending the final audit by appropriate state and/or federal officials.

Article 8

Federal Funding Provisions. Funds made available to the Grantee under this Agreement are or may be derived from federal funds made available to RIDE. The provisions of Article 7 and SECTION III notwithstanding, the Grantee agrees to make claims for reimbursement under this Agreement in accordance with federal policies governing allowable costs to be charged against federal grants. The Grantee agrees that no expenditures claimed for reimbursement under this Agreement will be claimed for reimbursement under any other agreement, grant, or contract that the Grantee may hold which provides funding from state or federal sources. The Grantee further agrees to be liable for audit exceptions that may arise from examination of expenditures: (a) claimed by the Grantee for reimbursement under this Agreement, and/or (b) submitted by the Grantee in meeting any cost participation requirements.

In executing this Agreement the Grantee is serving as grantee or independent Grantee under a federal grant or contract between the federal government and RIDE. The master grant award or cooperative agreement made to RIDE by the federal government governing activities under this Agreement is, therefore, made a part of this agreement. The Grantee specifically agrees to abide by all applicable federal requirements for

grantees receiving federal funds including, but not limited to, those requirements set forth or referenced in the master grant or contract relating to this Agreement and in 2CFR Chapter 1, Chapter II, Part 200, et. al.; Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

It is understood and agreed that in the event that less than full federal funding or other funding is received by RIDE due to the failure of the Grantee to comply with the terms of this agreement, the Grantee is liable to the State of Rhode Island for an amount equal to the amount of the denied funding. The amount of the denied funding shall be payable upon demand of RIDE.

Article 9

Prepayment. Articles 7 and 8 notwithstanding, prepayment will be allowed provided that it is requested and approved under the appropriate mechanism and subsequently accounted for with proper documentation.

Article 10

Administrative, Contractual, or Legal Remedies. The Grantee shall, in a satisfactory and proper manner in accordance with industry standards, complete all obligations and duties as stipulated in this Agreement. Failure of the Grantee to perform or deliver required work, services, or reports under this Agreement may result in the withholding of payments by RIDE to the Grantee. RIDE reserves the right to seek any and all administrative, contractual and/or legal remedies for a breach of contract by the Grantee, including but not limited to, the withholding of payments as set forth herein and/or termination of the Agreement as set forth in Article 11.

The Grantee understands and agrees that failure to meet its requirements under this Agreement may result in withdrawal of other state or federal funds that may have been made available to the Grantee hereunder, at the option of RIDE.

Article 11

Termination of Agreement. In the event that either of the parties materially fails to perform its obligations under this Agreement, the other of the parties may terminate this Agreement upon written notification of termination setting forth the nature of the failure to perform said obligations under this Agreement. Prior to termination, the terminating party shall give the other party thirty (30) days to cure the alleged defect or otherwise commence activities designed to remedy the alleged defect.

RIDE may, without cause, terminate this Agreement at any time upon giving sixty (60) days advance notice in writing to the Grantee. The above mentioned sixty (60) days written notice notwithstanding, the State expressly reserves the unilateral right to terminate, amend and/or reduce services and payments under this Agreement, effective immediately upon written notice to the Grantee in the event that the funding underlying the participation of RIDE is eliminated, limited or curtailed.

In the event of termination by either party, all property and finished or unfinished documents, data, studies, and reports prepared by the Grantee under this Agreement, shall be assigned as described herein in Article 17. Notwithstanding the above, the Grantee shall not be relieved of liability to RIDE for damages sustained by RIDE by virtue of any breach of this Agreement by the Grantee; and RIDE may withhold payment to the Grantee for the purpose of setoff until such time as the exact amount of damages due to RIDE from the Grantee is determined. Notice of the effective date of termination will include the reports that must be completed.

In the event of termination by either party, final payment by RIDE to the Grantee for work and services provided by the Grantee under this Agreement up to the effective date of termination shall be made in proportion to work completed and allowable expenses incurred, in accordance with the principles of cost reimbursement, agreements and contracts. Notwithstanding the foregoing, costs related to any reports required to be completed after the effective date of termination will be reimbursed.

Article 12

Indemnification. The Grantee shall hold harmless and indemnify the State of Rhode Island, RIDE, and their officers, employees, and agents from and against all liability, damage, loss, claims, demands, and actions of any nature whatsoever, including the cost of defending any action (including reasonable attorneys fees), which arise out of or are connected with, or are claimed to arise out of or be connected with any of the services provided to the State under this Agreement. The foregoing provision shall not be deemed to be released, waived or modified by reason of any insurance provided by the Grantee under the provisions of this Agreement.

Article 13

Recordkeeping/Inspection of Records and Reports. The Grantee agrees to keep discrete financial records of expenditures made under this Agreement, including time records of employees whose work is to be charged in whole or in part to this Agreement; to maintain such records in accordance with standard accounting practices; to make such records available on request to appropriate state and/or federal officials for examination or audit, ensure that audits are conducted in accordance with 2CFR Chapter I, Chapter II, Part 200 Subpart F, Audit Requirements, if applicable, and to keep such records on file until the final audit of RIDE records under the federal grant funding of this Agreement, or until such time as federal provisions permit the records to be discarded. All management correspondences that accompany audit reports must be sent to RIDE. If a client served by this contract is charged for service, the Grantee must report this income.

Article 14

On-Site Inspection. The Grantee agrees to permit on-site monitoring, evaluation, and inspection of all activities related to this Agreement by officials of the RIDE, its designee, and, where appropriate, the federal government.

Article 15

Partnership. It is understood and agreed that nothing herein is intended or should be construed in any manner as creating or establishing the legal relation of partnership between the parties hereto, or as constituting the employees, agents, or representatives of the Grantee included in this Agreement as employees, agents, or representatives of RIDE.

Article 16

Severability. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

Article 17

Proprietorship. RIDE and the Grantee shall be considered Joint Owners (as that term is defined by US Copyright Law) of all intellectual property including finished or unfinished documents, computer software, data studies, and reports prepared or acquired by the Grantee under this Agreement and for which reimbursement was claimed under this Agreement. RIDE will own all tangible property and equipment acquired by the Grantee under this Agreement and for which reimbursement was claimed under this Agreement. The Grantee further understands and agrees to abide by federal regulations, requirements, and policies governing the disposition of equipment or property purchased with funds made available to the Grantee under this Agreement or with funds identified by the Grantee as matching expenditures under this Agreement. The Grantee agrees to maintain an equipment inventory list under this Agreement and to identify related equipment properly for inspection.

Article 18

Copyright. Reports or other documents produced in whole or in part under this Agreement shall either bear no copyright notice or indicate that the Grantee and RIDE are Joint Owners of the copyright.

Article 19

Rights to Inventions Made. If the award meets the definition of a "funding agreement" under 37 CFR 401.2(a) and the Grantee wishes to enter into a contract with a small business or non-profit or organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement", the Grantee must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Article 20

Publicity. The Grantee will give due credit to RIDE and the appropriate state and/or federal agencies. RIDE will be credited on all media announcements, billboards, and educational materials produced or developed under the scope of this Agreement. RIDE will give due credit to the Grantee on all media announcements, billboards, and educational materials produced or developed under the scope of this Agreement.

Article 21

Interest of the Grantee. The Grantee covenants that it presently has no pecuniary interest and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Grantee further covenants that in the performance of this Agreement no person having any such interest shall be employed.

Article 22

Equal Employment Opportunity. The Grantee agrees to abide by applicable provisions of 41 CFR Part 60-1.4 and Executive Order 11246 of September 24, 1965 and of the rules, regulations, and relevant orders of the Secretary of Labor. The Grantee agrees to not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin under any program or activities undertaken in behalf of this Agreement. In addition, the Grantee agrees to establish a procedure for complaint from any person who believes that such discrimination is being practiced in any activity relating to this Agreement.

Article 23

Drug Free Workplace Policy. The Grantee agrees to maintain and enforce its Drug Free Workplace Policy. The Grantee acknowledges that a violation of the Drug Free Workplace Policy may, at RIDE's option, result in termination of this Agreement.

Article 24

Environmental Tobacco Smoke. The Grantee agrees to comply with Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by the entity and used routinely or regularly for the provision of RIDE day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by federal grant, contract, loan or loan guarantee. The law also applies to children's services that are constructed, operated or maintained with such funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable Federal funds is Medicare or Medicaid; or facilities where WIC coupons are redeemed.

Article 25

Subcontracts. Any proposed subcontract under this Agreement shall be submitted to the Rhode Island Department of Elementary and Secondary Education contract officer for approval prior to execution. Failure to comply with the provisions of this article could result in denial of reimbursement for such non-approved sub contractual services.

Article 26

Licensure/Certification. The Grantee shall have any and all licenses necessary to operate his/her facility in place prior to the start date of this Agreement and for the duration of the contract period. Further, all personnel delivering RIDE services shall be licensed/certified and/or registered as required by law.

Article 27

Byrd Anti-Lobbying Amendment (45 CFR 2543.87). The Grantee must comply with all federal laws restricting and/or limiting lobbying activities of recipients of federal funds including, but not limited to those covered under 31 U.S.C. Section 1352.

Article 28

Suspension and Debarment. Non-federal entities are prohibited by Federal Executive Orders 12549 (3 CFR 1986 Comp., p.189) and 12689 (3 CFR 1989 Comp., p. 235) from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. By signing this Agreement the Grantee certifies that the organization and its principals are not suspended or debarred, proposed for disbarment, declared ineligible, or voluntarily excluded by any federal agency from federal procurement and non-procurement programs.

Article 29

Davis-Bacon Act. For prime construction contracts in excess of \$2,000, the Grantee must comply with the Davis-Bacon Act (40 USC 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards

Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction").

Article 30

Contract Work Hours and Safety Standards Act. For contracts in excess of \$100,000 that involve the employment of mechanics or laborers, the Grantee must comply with the Contract Work Hours and Safety Standards Act (40 USC 3702-3704, as supplemented by the Department of Labor regulations (29 CFR Part 5)).

Article 31

Clean Air and Federal Water Pollution Control Acts. For contracts in excess of \$150,000, the Grantee must comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC 1251-1387).

Article 32

Recovered Materials. The Grantee must comply with the Section 6002 of the U.S. Environmental Protection Agency's Solid Waste Disposal Act as amended by the Resource Conservation and Recovery Act (October 21, 1976) which encourages the use of recovered materials and promotes buy-recycled efforts.

SECTION II

I. BACKGROUND/OVERVIEW/PURPOSE:

Background:

Informed by RIDE's Strategic Priorities and LEAP taskforce recommendations RIDE has identified Strengthening HQCM Core Instruction in math as an initiative aligned to the priorities that will holistically use ESSR II/III state set-aside funds to accelerate student learning.

Overview:

The use of these funds will provide High Quality Professional Learning for participating district cohorts to support the implementation of Ready Math for the 21-22 school year.

1. LEA educator participation for all grade level educators (6 to 8) in 3.5 hour Unit/Lesson Unpacking sessions provided by Curriculum Associates for each window. Professional Learning dates provided in windows as defined below:

Window 1

- Recorded session to be viewed by districts within window 1

Window 2

- GR 6 - 9/27 am
- GR 7 - 9/27 pm
- GR 8 - 9/29 am

Window 3

- GR 6 - 10/27 am
- GR 7 - 11/1 am
- GR 8 - 11/1 pm

AM time is 8:00 am to 11:30am

PM Time is 12:00pm to 3:30pm

Window 4

- GR 6 - 11/17 pm
- GR 7 - 12/8 pm
- GR 8 - 11/17 am

Window 5

- GR 6 1/24 pm
- GR 7 1/24 am
- GR 8 1/12 pm

Window 6

- GR 6 3/14 pm
- GR 7 3/14 pm
- GR 8 3/14 am

Window 7

- GR 6 5/9 pm
- GR 7 5/11 am
- GR 8 5/11 pm

2. LEA educator participation in Instructional Coaching sessions that include:
 - a. Instructional Coaching facilitation provided by Curriculum Associates.
 - b. Sessions for each LEA that are limited to one per window per grade.
 - c. A model of Instructional Coaching that has participation from at least two grade level teachers or a grade level teacher and instructional coach and

includes an entire coaching cycle (pre-planning a lesson, teaching a lesson and debrief of what was taught)

3. LEA leader participation in Leadership sessions provided by Curriculum Associates. LEA must have an administrator and/or a teacher leader participate in the following sessions:
 - a. Leading an iReady Classroom Implementation II
 - b. Leadership Look-fors visit
 - c. Providing Effective Teacher Feedback or Reflection on Implementation

Purpose:

Equity gaps widened especially in math during COVID-19. This project seeks to provide teachers with unit unpacking, instructional coaching and leadership sessions that will have the goal of strengthening content knowledge, curriculum understanding and processes in order to provide guidance to teachers on how to fill gaps due to COVID learning loss.

II. SCOPE OF THE WORK:

Unpacking – will consist of 6 sessions that align with the 6 instructional units of ready math. These sessions are by grade level and will meet based on the schedule provided on page 2.

Instructional Coaching – Will consist of one coaching session per window per school per grade.

Leadership Session - LEA participation in Leadership sessions provided by Curriculum Associates. LEA must have an administrator and/or a teacher leader participate in the sessions.

III. PAYMENT TERMS:

Each LEA will receive funds for substitute teachers and outside contract time stipends to cover the cost of paying teachers to participate in this opportunity.

APPENDIX A

BUDGET

The Grantee estimates that its budget for work to be performed under this Agreement is as follows:

Expense Category

	Year 1	Year 2	Year 3
1. Salaries (51000)	\$23,040.00		
2. Fringe Benefits (52000)	\$1763.00		
3. Professional and Technical Services (53000)			
4. Property Services (Facility Rental/Maintenance) (54000)			
5. Other Purchased Services (55000)			
6. Supplies and Materials (56000)			
7. Property and Equipment (57000)			
Subtotal			
7. Indirect Costs (60000)			
TOTAL	\$24,803.00		

It is understood and agreed that the amounts indicated above for the several line items are estimates of expenditures to be incurred by the Grantee on behalf of this Agreement and to be claimed by the Grantee for reimbursement under this Agreement. It is further understood and agreed that actual expenditures may vary from the estimates set forth above and that such variations shall not in themselves be cause for disallowance of reimbursement by RIDE; provided, however, that the Grantee shall notify the contract officer of the variance and obtain pre-approval, in writing; and provided further that unless permission of the contract officer shall have been obtained in advance, no expenditure shall be claimed by the Grantee for reimbursement by RIDE under this Agreement if such expenditure shall have been incurred in a line item category not listed above. Transfer of funds between categories requires prior written approval by RIDE. In no event shall the total amount of reimbursement claimed by the vendor under this agreement exceed the total approved contract amount.

BUDGET DETAIL SHEET *

FISCAL YEAR _____

Detailed Sheet

EMPLOYEE COMPENSATION AND EMPLOYEE BENEFITS (51000 and 52000)

NAME	POSITION	FTE	EMPLOYEE COMPENSATION (51000)	EMPLOYEE BENEFITS (52000)
Teacher Sub = 168 days X 120 per day			\$20,160	\$1542.24
Teacher stipend = 72hours X \$40 per hour			\$2880	\$220.32
TOTAL			\$23,040	\$1,762.56

PROFESSIONAL AND TECHNICAL SERVICES (53000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

PROPERTY SERVICES (54000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Building Rent/Lease/Mortgage		
Building Maintenance		
Telephone/Internet Services		
TOTAL		\$

OTHER PURCHASED SERVICES (55000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Travel		
Property Insurance		
TOTAL		\$

SUPPLIES AND MATERIALS (56000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Educational Materials		
Program Supplies		
Subscriptions and Dues		
Utilities (Gas, Oil, Electricity)		

TOTAL		\$
--------------	--	-----------

PROPERTY AND EQUIPMENT (57000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Furniture and Fixtures		
Equipment		
TOTAL		\$

INDIRECT COSTS (60000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

* Please include a detail budget sheet for each state fiscal year (July 1st – June 30th)

** Please round hourly rates to the nearest whole dollar and ensure there are no rounding differences with the extended totals.

*** Reimbursement for travel within the continental United States is limited to the per diem rates established by the General Services Administration (GSA). Per diem rates are posted at www.gsa.gov/perdiem.



State of Rhode Island
DEPARTMENT OF EDUCATION
Shepard Building
255 Westminster Street
Providence, Rhode Island 02903-3400

Modification No. 1

to the
AGREEMENT
between
RHODE ISLAND DEPARTMENT OF EDUCATION
And
Chariho Regional School District

1. This section is in modification of an Agreement, which we have with Chariho Regional School District for the period August 31, 2021 to June 30, 2022.
2. The purpose of this modification is to extend the work facilitated by Curriculum Associates (CA) for implementation support for the i-Ready Classroom Mathematics HQCM through June 30, 2023 and to move forward any unspent funds.
3. All other terms and conditions of the Agreement remain in effect and are modified by the work contained in the Addendum to Section II and the revised budget contained in the Addendum to Section III.
4. A detailed Agreement is on file in the Office of Finance, Department of Education.

APPROVED:

Rhode Island Department of Education

Chariho Regional School District

Angélica Infante-Green
Commissioner

Gina Picard
Superintendent

DATE: _____

DATE: _____

Addendum to **SECTION II**

I. BACKGROUND/OVERVIEW/PURPOSE:

Informed by RIDE's Strategic Priorities and the LEAP Task Force recommendations, RIDE has identified Strengthening HQCM Core Instruction in mathematics as an initiative aligned to the priorities that will holistically use ESSER II/III state set-aside funds to accelerate student learning.

II. SCOPE OF THE WORK:

Use of these funds will provide high-quality professional learning for participating district cohorts to support implementation of i-Ready Classroom Mathematics for the 2022-23 school year. Details of the services provided by Curriculum Associates include:

Components	Number	Additional Information	Time/Notes
Leadership Consultations	3 per school building – Pre D1, Post D1, Post D2	Sessions are for building principals and hosted at the building level. Leadership Consultants design a 75- to 90-minute session tailored to the needs of each principal and building. Some principals may also decide to include members of their building's leadership team. Leadership Consultants work to build partnerships that go beyond each session.	Site-led meetings 75 to 90 minutes per session Chariho 3 days
Leadership Walkthroughs and Actionable Feedback	2 per building – Fall and Winter	<ul style="list-style-type: none"> Define the observable markers of successful i-Ready Classroom Mathematics implementations and use them to analyze implementation efforts Conduct classroom visits using i-Ready Classroom Mathematics Look Fors and create actionable plans with steps to support educators. 	Site-led meetings Chariho 10 days
Teacher Tailored Supports	Multiple available throughout the year	Opportunities to enhance and refine learning based on topics determined in cooperation with leaders and coaches that support implementation goals and educator needs. Several sessions will be specifically designed for new teachers.	On-site/virtual sessions

User Groups	3 elementary 3 middle school Fall, Winter, & Spring – based on trends 1 to 2 hours in length	Designed for leaders, coaches, interventionists, and teachers. <ul style="list-style-type: none"> • Based on trends from Tailored Support and Walkthroughs • Virtual sessions given multiple times in a week at different times 	Virtual PL sessions Multiple sessions per week at different times throughout the year
-------------	---	--	---

III. PAYMENT TERMS:

Participating LEAs may receive funds to cover the expense of substitute teachers and/or stipends for teachers participating in professional learning outside of the contractual day. To receive these funds, LEAs will need to submit for reimbursement of expenses to RIDE on a quarterly or semi-annual basis.

Addendum to **SECTION III**

BUDGET

The Contractor estimates that its budget for work to be performed under this Agreement is as follows:

EXPENSE CATEGORY				
	FY2022	FY 2022 Increase/Decrease	FY2022 Revised	FY2023
1. Salaries (51000)	\$ 23,040.00	\$ (23,040.00)	\$ -	\$ 23,040.00
2. Fringe Benefits (52000)	\$ 1,763.00	\$ (1,763.00)	\$ -	\$ 1,763.00
3. Professional & Technical Services (53000)				
4. Property Services (Facility Rental/Maint.) (54000)				
5. Other Purchased Services (55000)				
6. Supplies and Materials (56000)				
7. Property and Equipment (57000)				
Subtotal	\$ 24,803.00	\$ (24,803.00)		\$ 24,803.00
8. Indirect Costs (60000)				
TOTAL	\$ 24,803.00	\$ (24,803.00)	\$ -	\$ 24,803.00

It is understood and agreed that the amounts indicated above for the several line items are estimates of expenditures to be incurred by the Contractor on behalf of this Agreement and to be claimed by the Contractor for reimbursement under this Agreement. It is further understood and agreed that actual expenditures may vary from the estimates set forth above and that such variations shall not in themselves be cause for disallowance of reimbursement by RIDE; provided, however, that the Contractor shall notify the contract officer of the variance and obtain pre-approval, in writing; and provided further that unless permission of the contract officer shall have been obtained in advance, no expenditure shall be claimed by the Contractor for reimbursement by RIDE under this Agreement if such expenditure shall have been incurred in a line item category not listed above. Transfer of funds between categories requires prior written approval by RIDE. In no event shall the total amount of reimbursement claimed by the vendor under this agreement exceed the total approved contract amount.

** Attach a copy of the approved indirect cost documentation*

BUDGET DETAIL SHEET *

FISCAL YEAR 2023

EMPLOYEE SALARY AND BENEFIT DETAIL (TOTAL COMPENSATION)**

NAME	POSITION TITLE	FTE	EMPLOYEE COMPENSATION (51000)	EMPLOYEE BENEFITS (52000)
Teacher Sub = 168 days x 120 per day			\$20,160.00	\$1,542.24
Teacher Stipend = 72 hours x \$40 per hour			\$ 2,880.00	\$ 220.32
TOTAL			\$23,040.00	\$1762.56

PROFESSIONAL AND TECHNICAL SERVICES DETAIL (53000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		

PROPERTY SERVICES DETAIL (54000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Building Rent/Lease/Mortgage		
Building Maintenance		
Telephone/Internet Services		
TOTAL		

OTHER PURCHASED SERVICES DETAIL (55000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Travel		
Property Insurance		
TOTAL		

SUPPLIES AND MATERIALS (56000)

CATEGORY	ITEM DESCRIPTION	TOTAL
Educational Materials		
Program Supplies		
Subscriptions and Dues		
Utilities (Gas, Oil, Electricity)		
Other: <i>(describe)</i>		
Indirect Cost		
TOTAL		

PROPERTY AND EQUIPMENT DETAIL (57000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Furniture and fixtures		
Equipment		
TOTAL		

INDIRECT COSTS DETAIL (60000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		

* Please include a detail budget sheet for each state fiscal year (July 1st – June 30th)

** Please round hourly rates to the nearest whole dollar and ensure there are no rounding differences with the extended totals.

BUDGET DETAIL SHEET *

FISCAL YEAR 2022

EMPLOYEE SALARY AND BENEFIT DETAIL (TOTAL COMPENSATION)**

NAME	POSITION TITLE	FTE	EMPLOYEE COMPENSATION (51000)	EMPLOYEE BENEFITS (52000)
TOTAL				

PROFESSIONAL AND TECHNICAL SERVICES DETAIL (53000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		

PROPERTY SERVICES DETAIL (54000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Building Rent/Lease/Mortgage		
Building Maintenance		
Telephone/Internet Services		
TOTAL		

OTHER PURCHASED SERVICES DETAIL (55000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Travel		
Property Insurance		
TOTAL		

SUPPLIES AND MATERIALS (56000)

CATEGORY	ITEM DESCRIPTION	TOTAL
Educational Materials		
Program Supplies		
Subscriptions and Dues		
Utilities (Gas, Oil, Electricity)		
Other: <i>(describe)</i>		
Indirect Cost		
TOTAL		

PROPERTY AND EQUIPMENT DETAIL (57000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
Furniture and fixtures		
Equipment		
TOTAL		

INDIRECT COSTS DETAIL (60000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		

* Please include a detail budget sheet for each state fiscal year (July 1st – June 30th)

** Please round hourly rates to the nearest whole dollar and ensure there are no rounding differences with the extended totals.



AIM Institute[®]
for Learning & Research

**Implementation Plan and Services Agreement (ISPA)
for Chariho Regional School District
SY 2022-2024**

The Implementation Plan and Services Agreement outlined below was developed in cooperation with Chariho Regional School District (Client) and AIM Institute for Learning & Research (AIM) with the following shared responsibilities to ensure the success of this project (i.e., their work together).

PURPOSE

Goal: Build a community of learners and excellence in literacy through improved teacher knowledge and evidence-based practice for improved student outcomes.

Scope of Work:

- 4 Cohorts (defined as groups or divisions of Authorized Users identified by Client) of Course Name, each with up to 30 participants
 - Asynchronous
 - Orientation
 - Pre- and Post-Knowledge Inventories
 - AIM Pathways Coursework
 - Synchronous
 - Virtual Community of Practice Sessions

Implementation Expectations

- Identification of District Implementation Team
- Adequate time provided for teachers to complete AIM Pathways Coursework and participate in Virtual Community of Practice Sessions
- Willingness and ability to excuse participants from conflicting district professional development
- Universal Screening Assessment of Foundational Literacy Skills

Terms and Conditions

- Client's Data Policy allows for Participant Data Collection and Analysis including Data Sharing
- Client shall pay all invoiced amounts within sixty (60) days of the start date of the course. Organizations in need of an extension for payment may submit their request within 10 days of receipt of the invoice. Late payments will accrue interest at a rate of one percent (1%) per month.
- AIM cancellation policy applies. <https://institute.aimpa.org/meet-us/registrationdetails>
- After the pacing guides are finalized, any alterations will result in a charge of \$200 per change.
- Software licenses once activated are non-transferable and nonrefundable.
- AIM is not liable for any expenses incurred due to cancellation. Every effort will be made to reschedule a session at a mutually agreed upon time.

Implementation Plan and Services Agreement
Revised July 13, 2022
Chariho Regional School District
SY 2022- SY 2024

4 cohorts (Up to 30 participants in each cohort)	Pathways to Proficient Reading <ul style="list-style-type: none"> • Two (2) year license for AIM Pathways Platform • Orientation Session and Administration of AIM Pre- Course Knowledge Inventory (completed asynchronously) • Six (6) extended Facilitated Virtual Community of Practice Coaching sessions (75 minutes per session) • Post-Course Knowledge Inventory (completed asynchronously) 	4 @\$21,250
Total Due		\$85,000

New agreement reflects a 2 year implementation plan.

AGREED:

Client representative, Chariho Regional School District (Date)

 Client Name, PRINT Client Title, PRINT

AGREED:

Patricia Roberts, AIM Executive Director (Date)



ENCLOSURE **IXC-2**

AIM INSTITUTE FOR LEARNING & RESEARCH

Software Subscription Licensing Agreement for AIM Pathways and Services

This Software Subscription Licensing Agreement for AIM Pathways and Services (this "Agreement") is entered into on August 31, 2022 (the "Effective Date") between **AIM Institute for Learning and Research** ("AIM") and **Chariho Regional School District** ("Client").

WHEREAS, AIM is committed to maintaining a framework of high educational standards and is the owner of the AIM Pathways Platform and the AIM Pathways to Proficient Reading Course Content which includes interactive learning objects, student snapshots and simulations and a teacher knowledge inventory with individual performance data for software users (the "Licensed Software"); And WHEREAS, Client is committed to improving the knowledge and practice of its educators in the science of reading and, toward that goal, desires to obtain from AIM a non-exclusive license to use the Licensed Software only for its own use.

NOW, THEREFORE, AIM and Client agree to the following terms and conditions of this Agreement.

1. License Grant. AIM hereby grants to Client, and Client hereby accepts, subject to the terms and conditions provided in this Agreement, a non-exclusive, non-sublicensable, and non-transferrable license to use the Licensed Software solely for its own internal operation. Client's rights under this Agreement to the Licensed Software may not be assigned or licensed by Client without the prior written approval of AIM. Client hereby designates **Michael Comella** as its Administrative Contact. The Administrative Contact shall identify to AIM all of Client's employees/contractors, including but not limited to literacy coaches, interventionists, teachers and administrators as outlined in the Client's **2-Year** Implementation Plan and Services Agreement (the "IPSA"), who Client permits to access and use the Licensed Software (the "Authorized Users"). Only the Administrative Contact shall have administrative access, however, to the individual performance data included in the Licensed Software. AIM may provide licenses to additional materials in subsequent years upon request by Client and mutual written amendment of this Agreement.

2. Term & Termination. The term of this Agreement shall commence upon the Effective Date and shall remain in force for a period of one year ("Year One") unless terminated earlier as provided in this Agreement. The parties may renew this Agreement upon mutual consent for one or more additional and sequential one-year periods (each a "Renewal Year" and together with Year One, the "Term") at any time before termination of the Agreement would otherwise occur. It is understood that either party may unilaterally decide not to renew this Agreement for any, or no, reason at the end of Year One or at the end of any Renewal Year. Notwithstanding any other provision in this Agreement, each party has the right to terminate this Agreement at any time, after giving the other party a sixty (60) day cure period, if the other party breaches the terms of this Agreement. In no event shall either party be liable to the other party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement if and to the extent such failure or delay is caused by any circumstances beyond such party's reasonable control, including but not limited to acts of God, pandemic, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.
3. Software Support. AIM shall provide technical support and software maintenance during the Term of this Agreement as follows. Technical support includes set-up for each Authorized User's log-in to the Licensed Software, call support up to a total of ten (10) hours per month, and maintenance required to deliver the Licensed Software as determined by AIM.
4. The Parties shall indemnify, hold harmless, and, defend each other from and against any losses resulting from any third-party claim based on Client's, AIM's or any Authorized User's: (i) negligence or (ii) use of the Licensed Software in a manner not authorized or contemplated by this Agreement, including allowing someone other than the Administrative Contact to access or use individual performance data.
5. Client Responsibilities. Client shall structure professional development and related time blocks to support its cohorts of Authorized Users as identified in the IPSA to ensure the completion of the AIM Pathways courses outlined in the IPSA, including all pre- and post-knowledge inventories, Virtual Communities of Practice (VCoPs), and Practicum sessions where applicable. Client is responsible and liable for all uses of the Licensed Software resulting from access provided by Client, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Client is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Client shall be deemed a breach of this Agreement by Client. Client shall take reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Licensed Software, and shall cause Authorized Users to comply with such provisions.
6. Data Policy. Client's data policy shall allow for participant data collection and analysis including data sharing. Client hereby agrees to the collection and analysis of pre- and post-knowledge inventory data for each Authorized User in the identified cohort with the intent to measure growth in user knowledge of the course content. Client further agrees to restrict administrative

access to the individual performance data solely to its Administrative Contact.

7. Fees and Payment. Client shall pay to AIM immediately upon execution of this Agreement \$21,250 per cohort as compensation for the services and licenses outlined above. Client shall further pay to AIM immediately upon the start of each Renewal Year an amount then agreed-upon by the parties as additional compensation for continuation of the services and licenses outlined above.
8. Confidential & Proprietary Information. Client acknowledges that the Licensed Software contains AIM's proprietary and confidential information. Client further acknowledges that, during the Term of and solely as a result of this Agreement, Client will have and shall acquire special knowledge with respect to AIM's Licensed Software including, without limitation, AIM's integrated literacy model, software design, and other related matters, and access to AIM's confidential and proprietary information and business and professional contacts. Accordingly, Client agrees as follows:
 - 8.A. Client shall treat all confidential information provided and disclosed by, or developed by, AIM as confidential and proprietary. Client may not use such confidential information for any purpose, except as expressly permitted in this Agreement or as authorized by AIM. Client shall exercise all reasonable precautions and use best efforts to prevent others from disclosing or using the confidential information. Client's obligations with respect to AIM's confidential information shall survive termination of this Agreement for a period of five (5) years. These prohibitions may be removed, as to any specific item of confidential information, only by obtaining the prior written approval of AIM. Upon termination of this Agreement, Client access to the Licensed Software will no longer be permitted, including any online materials, data, resources, and other documents provided by or under this Agreement.
 - 8.B. Client shall not at any time during or subsequent to the Term of this Agreement disclose, communicate, divulge, or use for the direct or indirect benefit of any person, firm, association, corporation or other third party, any confidential and proprietary information, teaching method, intellectual property, or other confidential and proprietary information relating to or affecting AIM, unless required to do so by law, and then only after first providing timely written notice to AIM of such requirement so that AIM may take appropriate action to prevent such disclosure. Confidential and proprietary information, as used in this Agreement, shall not include any data or information that has been disclosed voluntarily to the public by AIM, or that has been independently developed and disclosed by others, or that otherwise enters the public domain or becomes known in the industry through lawful and legitimate means.
 - 8.C. Client acknowledges that, as between Client and AIM, AIM owns all right, title, and interest, including all intellectual property rights (e.g., patents, trademarks, copyrights, trade secrets, and other proprietary rights), in and to the Licensed Software, and further acknowledges that Client has no right, title, or interest in AIM or in any AIM intellectual property. Client may not affix Client's trademarks or name to any AIM product or marketing

materials or use any AIM trademarks or copyrighted materials without prior, express, written authorization from AIM, which shall not be unreasonably withheld. AIM reserves all rights not expressly granted to Client in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Client or any third party any intellectual property rights or other right, title, or interest in or to the Licensed Software.

8.D. The Parties acknowledge and agree that nothing in this Agreement requires or allows for AIM's collection of student information.

8.E. Client shall not at any time during or subsequent to the Term of this Agreement disclose, communicate, divulge, or use for the direct or indirect benefit of any person, firm, association, corporation or other third party, any confidential and proprietary information, teaching method, intellectual property, or other confidential and proprietary information relating to or affecting AIM, unless required to do so by law, and then only after first providing timely written notice to AIM of such requirement so that AIM may take appropriate action to prevent such disclosure. Confidential and proprietary information, as used in this Agreement, shall not include any data or information that has been disclosed voluntarily to the public by AIM, or that has been independently developed and disclosed by others, or that otherwise enters the public domain or becomes known in the industry through lawful and legitimate means.

8.F. Client acknowledges that, as between Client and AIM, AIM owns all right, title, and interest, including all intellectual property rights (e.g., patents, trademarks, copyrights, trade secrets, and other proprietary rights), in and to the Licensed Software, and further acknowledges that Client has no right, title, or interest in AIM or in any AIM intellectual property. Client may not affix Client's trademarks or name to any AIM product or marketing materials or use any AIM trademarks or copyrighted materials without prior, express, written authorization from AIM, which shall not be unreasonably withheld. AIM reserves all rights not expressly granted to Client in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Client or any third party any intellectual property rights or other right, title, or interest in or to the Licensed Software.

8.G. The Parties acknowledge and agree that nothing in this Agreement requires or allows for AIM's collection of student information.

9. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, both all of which together are deemed to be one and the same agreement.

10. Amendment and Waiver. It is agreed that the terms and conditions of this Agreement may only be changed by mutual written agreement of Client and AIM. No waiver by either party of any of the provisions of this Agreement will be effective unless explicitly set forth in writing and signed by the party so waiving. This is the sole agreement between the parties and no other representations, be they oral or written, are binding between the parties.

11. Dispute Resolution. Any dispute, claim, or controversy arising out of or in connection with this Agreement, including any question regarding its existence, validity, or termination, shall be finally settled by arbitration in accordance with the then-current Rules of American Arbitration Association ("AAA") (www.adr.org). Providence, Rhode Island U.S.A., or at a location mutually agreed upon by the parties and in the English language. The arbitrator shall determine the applicable law and issues of arbitrability but may not limit, expand or otherwise modify the terms of the Agreement. Discovery shall be permitted only to the extent, if any, expressly authorized by the arbitrator upon a showing of substantial need by the party seeking discovery. The arbitrator shall make a reasoned award which shall be binding, final, and not subject to appeal. The arbitrator shall not have authority to award punitive or other damages in excess of compensatory damages and each party irrevocably waives any claim to such damages. The award may in appropriate circumstances include injunctive relief and shall be made within four (4) months of the appointment of the arbitrator.

Judgment upon the award rendered by the arbitrator may be entered by any court having jurisdiction. Each party shall bear its own expenses but those related to the compensation and expenses of the arbitrator and (AAA) shall be borne equally. A request by a party to a court for interim measures shall not be deemed a waiver of the obligation to arbitrate.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the Effective Date first above written.

AGREED:

Client representative, Chariho Regional School District

(Date)

Client Name, PRINT

Client Title, PRINT

AGREED:

Patricia Roberts, AIM Institute
Executive Director

(Date)



ENCLOSURE **IXE**
Chariho Regional School District
Office of the Director of Administration & Finance

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids. All of the Time.



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

EDWARD DRAPER
Director of Administration & Finance

GAIL E. WILCOX
Asst. Director of Administration & Finance

To: Gina Picard
From: Ned Draper
Date: July 28, 2022
Subject: GZA – Oil Spill remediation update report for Chariho Middle School site

Please find enclosed a report of the annual remediation results for the Middle School oil spill that has been in remediation for over twenty years. The current system and results are tracking positively. Oil related materials have now reached a level that is minimally detectable. Please see figure 6 for a graphic of the visible/detectable level of petroleum based materials by month/year.

Typically, drought years make the spill materials more detectable. Rhode Island Department of Environmental Management (RIDEM) has determined that remediation of the spill may conclude when the reports indicate consistent achievement of no detectable materials. While we are close, the current drought conditions may result in another year of detection and therefore we will continue remediation efforts.

We have budgeted another year of remediation consistent with RIDEM requirements and will update the Committee should there be any material changes to our course of action.

Thank you.

SCHOOL COMMITTEE SUBCOMMITTEES (as of 7/2022)**Audit Subcommittee**

Ryan Callahan (Richmond)
Gary Liguori (Richmond)

CTC Advisory Committee

Donna Chambers (Charlestown)

ESP Evaluation Review Committee

Donna Chambers (Charlestown)
Kristen Merritt – Administration
Chris Caldarone – Appointment by NEA
Chariho ESP

Finance Committee

Linda Lyall (Charlestown)
Karen Reynolds (Richmond)
George Abbott (Hopkinton)

Food Service Contract Subcommittee

Craig Louzon (Charlestown)
Catherine Giusti (Hopkinton)

Health and Wellness Subcommittee

Linda Lyall, Chair
Gary Liguori (Richmond)

Marketing Subcommittee

Gary Liguori (Richmond)
Catherine Giusti (Hopkinton)
Linda Lyall (Charlestown)
Lisa Macaruso (Hopkinton)

Recognition Subcommittee

Donna Chambers (Charlestown)
George Abbott (Hopkinton)

SC Liaison to Special Education LAC

Lisa Macaruso (Hopkinton)

School Facilities Subcommittee

Ryan Callahan (Richmond)
Craig Louzon (Charlestown)
Catherine Giusti (Hopkinton)

Threat Assessment Oversight Committee

District Safety Team
Ryan Bridgham, District Safety Coordinator
Michael Comella, Assistant Superintendent
Jennifer Durkin, Special Education Director
William Day, SC Representative

Transportation Subcommittee

Craig Louzon (Charlestown)
Ryan Callahan (Richmond)
Lisa Macaruso (Hopkinton)

SCHOOL SAFETY TEAMS

High School – Craig Louzon

CTC – Linda Lyall

CALA – William Day

Middle School – Catherine Giusti

Ashaway School – George Abbott

Charlestown School – Donna Chambers

Hope Valley School – William Day

Richmond School – Ryan Callahan

**SCHOOL IMPROVEMENT TEAM
SELECTION COMMITTEE**

High School – Craig Louzon

CALA – Linda Lyall

Middle School – Lisa Macaruso

Ashaway School – endawnis Spears

Charlestown School – Andrew McQuaide

Hope Valley School – Catherine Giusti

Richmond School – Karen Reynolds

SCHOOL COMMITTEE SUBCOMMITTEES (as of 7/2022)

NEA Certified Staff Negotiation **Subcommittee**

Linda Lyall (Charlestown - Chair)
Ryan Callahan (Richmond)
endawnis Spears (Hopkinton)

NEA ESP Negotiation **Subcommittee**

Donna Chambers (Charlestown)
Ryan Callahan (Richmond – Chair)
Gary Liguori (Richmond)